



## **Request for Quotes**

**Date: June 2, 2026**

For the Project Titled  
**RFQ – Car Wash Services FY27**

OWNER:  
Montgomery County Government  
350 Pageant Lane, Suite 101-E  
Clarksville, TN 37040

This proposal solicitation document is available in an Adobe Acrobat (pdf) format. Any alterations to this document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award, or any other legal remedies available to the Montgomery County Government.

Bid #2026-0604



## **RFQ Advertisement – Car Wash Services FY27**

Quotes for Montgomery County Car Wash Services FY27 will be received by Elizabeth Black, Purchasing Agent, Montgomery County Purchasing until **10:00 A.M. CST on Tuesday, June 16, 2026**. Quotes will be received in person to the Montgomery County Purchasing Office at 350 Pageant Lane, Suite 101-E, Clarksville, TN 37040. Quotes may also be received online, please refer to the bid documents for further online instructions.

Scope of work: Montgomery County is seeking quotes for various car washing services, on as needed basis, during the fiscal year period of July 1, 2026, through June 30, 2027. All quotes provided in person must be in a sealed envelope and provide the following information: the vendor's name, address, and the words "RFQ – Car Wash Services FY27"

No Proposer may withdraw for sixty (60) days following the proposal deadline. The right to reject any or all proposals and to wave technicalities is reserved by the owner.

**BID INVITATION INSTRUCTIONS  
(READ CAREFULLY)**

**(1) ALTERATIONS-** Any alterations, additions or omissions of required information, changes of the specifications or BID schedule, are at the risk of the vendor and may result in the rejection of the bid, unless the approver authorizes such changes.

**(2) BIDS -** All bids must be typed or written legibly in ink. **Vendors, verify bids before submission. No bid may be withdrawn or changed after the official opening.** Any mention of a specific make, model or brand is strictly for the purpose of comparison of character and quality of product being sought. All alternates will be reviewed and considered in comparison to request. This bid may be awarded in whole or in part to one or more bidders.

**(3) DELIVERIES-** Montgomery County Government assumes no liability for merchandise or other materials delivered without written order of the purchasing director.

**(4) RESPONSIBLE VENDORS-** Failure of a vendor to execute a purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future business.

**(5) PROPOSING FIRM-** The agent of the proposing firm hereby certifies to the best of his knowledge and belief that this bid/proposal submitted to Montgomery County has not been prepared in collusion with any other seller of similar products. The prices, terms and conditions of said bid/proposal have not been communicated by the undersigned nor by any employee or agent of the proposing firm to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said proposal. The affiant further states that no official or employee of Montgomery County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.

**(6) IMPORTANT- To be acceptable,** all bid/proposals must be on the correct form, and each such bid/proposal must be addressed and delivered to the Purchasing Director, Montgomery County, Tennessee, prior to the Bid/Proposal opening. Bid/Proposal envelopes must be **sealed** and **clearly** indicate the words, "RFQ – Car Wash Services FY27". Bids can be mailed or hand delivered to 350 Pageant Lane, Suite 101-E, Clarksville, TN 37040. Such bids/proposals delivered to other persons, locations, or on another form will not be acceptable. ***Electronic is an acceptable submission method via Bonfire portal at [Bonfire Portal link](#).***

**All vendors awarded contracts agree to the terms and conditions herein set forth.**

The Purchasing Director reserves the right to reject any or all bids.

**Elizabeth L. Black**  
**Purchasing Director**  
**Telephone: (931) 648-5720**  
[elblack@montgomerytn.gov](mailto:elblack@montgomerytn.gov)

**REQUEST FOR QUOTES**  
**Montgomery County Government**  
**Car Wash Services**

**1. PURPOSE:**

Montgomery County is seeking quotes from vendors for various car washing services, on as needed basis, during the fiscal year period of July 1, 2026, through June 30, 2027.

**2. TIMELINE:**

**Release of RFQ** – Tuesday, June 2, 2026.

**Deadline for Questions** – Tuesday, June 9, 2026, at 10 a.m. CST. All questions must be submitted in writing to Elizabeth Black, Purchasing Director at [mocobids@montgomerytn.gov](mailto:mocobids@montgomerytn.gov).

**Answers Provided** – Thursday, June 11, 2026

**RFQ Deadline** – Tuesday, June 16, 2026, at 10:00 a.m. CST

Quotes submitted after the deadline will not be considered. Quotes must be sealed and may be mailed, or hand delivered to the Montgomery County Purchasing Department. Quotes can be mailed or hand delivered to 350 Pageant Lane, Suite 101-E, Clarksville, TN 37040. Quotes should include all necessary documents and have the name of the proposer and the words “Bid – Car Wash Services FY27” on the outside of the envelope. Bids may also be submitted electronically via Bonfire at [Bonfire Portal link](#). If submitting bid electronically, allow plenty of time for delivery as bids must be received by the deadline.

Vendors must guarantee that all information included in the bid will remain valid for a period of at least sixty (60) days from the date of the bid/proposal opening to allow for evaluation of all bids. Bids/proposals may be withdrawn at any time up until the time of opening. A withdrawn bid/proposal may be resubmitted up to the time designated for the receipt of bid/proposals provided it fully conforms to the same general terms and requirements.

Montgomery County is not responsible for any costs incurred by any vendor pursuant to the bid/RFQ process. The vendor shall be responsible for all costs incurred in connection with the preparation and submission of its bid/proposal. Montgomery County does reserve the right to reject any and all bids.

### **3. REQUEST FOR QUOTES SPECIFICATIONS:**

Please provide the following information (if applicable):

- Pricing options per vehicle (or provide group package pricing if available)
- Provide all types of wash options available
- Provide number of allowed washes per week/month
- Provide list of all business hours and locations in Tennessee for car wash services
- Explain how you intend to do billing (PO invoicing/credit card). Are there options for monthly or annual payments?
- Are there discounts offered for certain number of vehicles needing these services?
- Are you able to service vehicles with lights and sirens?
- Are there vehicle size limitations?

Company Name:

Company Agent Printed Name:

(Above agent must be authorized by company to submit quote pricing)

Company Agent Signature:

Date: