



## Invitation to Bid

**Date: April 20, 2026**

For the Project Titled  
**Bid – Hwy Dept Salt FY27**

OWNER:  
Montgomery County Highway Department  
1302 Crossland Ave.  
Clarksville, TN 37040

Highway Department Supervisor: Jeff Bryant, P.E.

This proposal solicitation document is available in an Adobe Acrobat (pdf) format. Any alterations to this document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award, or any other legal remedies available to the Montgomery County Government.

Bid #2026-0401



## **Bid Advertisement – Salt**

Bids for the Montgomery County Highway Department FY27 Salt Bid will be received by Elizabeth Black, Purchasing Agent, Montgomery County Purchasing until **10:00 A.M. CST on Monday, May 4, 2026**, at which time the bids will be opened and read aloud. Sealed bids for the project will be received in person by Elizabeth L. Black Purchasing Agent, Montgomery County Purchasing Office at 350 Pageant Lane, Suite 101-E, Clarksville, TN 37040. Bids may also be received online, please refer to the bid documents for instructions.

Scope of work: The Montgomery County Highway Department is seeking a vendor to purchase road salt from, on as needed basis, during the fiscal year period of July 1, 2026, through June 30, 2027. All proposals must be in a sealed envelope and provide the following information: the vendor's name, address, and the words "Bid – Hwy Dept Salt FY27"

No Proposer may withdraw their bid for sixty (60) days following the proposal deadline. The right to reject any or all proposals and to wave technicalities is reserved by the owner.

**BID INVITATION INSTRUCTIONS  
(READ CAREFULLY)**

**(1) ALTERATIONS-** Any alterations, additions or omissions of required information, changes of the specifications or BID schedule, are at the risk of the vendor and may result in the rejection of the bid, unless the approver authorizes such changes.

**(2) BIDS -** All bids must be typed or written legibly in ink. **Vendors, verify bids before submission. No bid may be withdrawn or changed after the official opening.** Any mention of a specific make, model or brand is strictly for the purpose of comparison of character and quality of product being sought. All alternates will be reviewed and considered in comparison to request. This bid may be awarded in whole or in part to one or more bidders.

**(3) DELIVERIES-** Montgomery County Government assumes no liability for merchandise or other materials delivered without written order of the purchasing director.

**(4) RESPONSIBLE VENDORS-** Failure of a vendor to execute a purchase order awarded to him or to comply with any of the terms and conditions therein may disqualify him from receiving future business.

**(5) PROPOSING FIRM-** The agent of the proposing firm hereby certifies to the best of his knowledge and belief that this bid/proposal submitted to Montgomery County has not been prepared in collusion with any other seller of similar products. The prices, terms and conditions of said bid/proposal have not been communicated by the undersigned nor by any employee or agent of the proposing firm to any other seller of similar products and will not be communicated to any such seller prior to the official opening of said proposal. The affiant further states that no official or employee of Montgomery County Government has promised any personal financial or other beneficial interest, either directly or indirectly in order to influence award of this bid.

**(6) IMPORTANT- To be acceptable,** all bid/proposals must be on the correct form, and each such bid/proposal must be addressed and delivered to the Purchasing Director, Montgomery County, Tennessee, prior to the Bid/Proposal opening. Bid/Proposal envelopes must be **sealed** and **clearly** indicate the words, "BID – Hwy Dept Salt FY27". Bids can be mailed or hand delivered to 350 Pageant Lane, Suite 101-E, Clarksville, TN 37040. Such bids/proposals delivered to other persons, locations, or on another form will not be acceptable. ***Electronic is an acceptable submission method via Bonfire portal at [Bonfire Portal link](#) .***

**All vendors awarded contracts agree to the terms and conditions herein set forth.**

The Purchasing Director reserves the right to reject any or all bids.

**Elizabeth L. Black**  
**Purchasing Director**  
**Telephone: (931) 648-5720**  
[elblack@montgomerytn.gov](mailto:elblack@montgomerytn.gov)

**REQUEST FOR BID**  
**Montgomery County Highway Department**  
**Salt**

**1. PURPOSE:**

The Montgomery County Highway Department is seeking a vendor to purchase road salt from, on as needed basis, during the fiscal year period of July 1, 2026, through June 30, 2027.

**2. TIMELINE:**

**Release of Bid** – Monday, April 20, 2026.

**Deadline for Questions** – Monday, April 27, 2026, at 10 a.m. CST. All questions must be submitted in writing to Elizabeth Black, Purchasing Director at [mocobids@montgomerytn.gov](mailto:mocobids@montgomerytn.gov).

**Answers Provided** – Wednesday, April 29, 2026

**RFP Deadline/Bid Opening** – Monday, May 4, 2026, at 10:00 a.m. CST

Bids submitted after the deadline will not be opened. Bids must be sealed and may be mailed, or hand delivered to the Montgomery County Purchasing Department. Bids can be mailed or hand delivered to 350 Pageant Lane, Suite 101-E, Clarksville, TN 37040. Bids should include all necessary documents and have the name of the proposer and the words “Bid – Hwy Dept Salt FY27” on the outside of the envelope. Bids may also be submitted electronically via Bonfire at [Bonfire Portal link](#). If submitting bid electronically, allow plenty of time for delivery as bids must be received by the deadline.

Vendors must guarantee that all information included in the bid will remain valid for a period of at least sixty (60) days from the date of the bid/proposal opening to allow for evaluation of all bids. Bids/proposals may be withdrawn at any time up until the time of opening. A withdrawn bid/proposal may be resubmitted up to the time designated for the receipt of bid/proposals provided it fully conforms to the same general terms and requirements.

Montgomery County is not responsible for any costs incurred by any vendor pursuant to the bid/RFP process. The vendor shall be responsible for all costs incurred in connection with the preparation and submission of its bid/proposal. Montgomery County does reserve the right to reject any and all bids.

**3. TERM:**

This bid is for a 1-year term during the period of July 1, 2026 through June 30, 2027.

**4. SPECIFICATIONS:**

Please quote the items as per list below.

If there is NO QUOTE, please designate as needed.

Vendor representative that is authorized to propose bid, please fill out the information below. Please type or write legibly.

**Price Proposal:**

Vendor representative that is authorized to propose bid, please fill out the information below.  
Please type or write legibly.

ITEM	QUANTITY IN TONS	UNIT PRICE DELIVERED	TOTAL	UNIT PRICE PICKED UP	TOTAL
COARSE SALT	7,500				
ADD ALTERNATE COARSE SALT	5,000				

All quantities are estimates. Salt will be purchased as needed, with no purchase guarantees.

**Add Alternate – Additional Salt Quantity**

The County may elect to purchase additional quantities of salt under this contract contingent upon approval of funding for a new salt storage facility.

Bidders shall provide a unit price per ton for the additional quantity identified in this add alternate. This price shall be the same as or separate from the base bid, as indicated in the bid form.

The County reserves the right to accept or reject this add alternate in whole or in part. Notification of the County’s intent to exercise the add alternate will be provided to the successful bidder no later than **June 30, 2026**.

If the County elects to proceed with the add alternate, the additional quantity shall be incorporated into the contract at the bid unit price.

Failure of the County to provide notification by the date listed above shall be considered a rejection of the add alternate.

Company:

Signed:

Printed Name:

Email:

Date