

**CALL TO ORDER** - Mayor Wes Golden

**STATUTORY PUBLIC COMMENT PERIOD** *-Any member of the public wishing to make public comment as allowed by Tennessee Statutes and governing rules of the body as allowed should notify the chair or secretary of the meeting of their desire to do so or when the "Public Comment Period" is called by the chair, and they will be requested to identify themselves and their topic by preparation of a form and then be allowed to speak consistent with those statutes and rules. The required form and governing rules of the body are available from the Chair of the meeting or from the Mayor's office.*

**PRESENTATIONS**

None

**PUBLIC HEARING ZONING RESOLUTIONS**

**CZ-15-2025** Application of J&N Enterprises from AG to R-1

**CLOSE PUBLIC HEARING**

**RESOLUTIONS**

- 25-10-1\*** Resolution of the Montgomery County Board of Commissioners Approving Amendments to the 2025-2026 School Budget
- 25-10-2\*** Resolution Authorizing the Acceptance and Appropriation of Grant Funds from the Tennessee Department of Safety & Homeland Security, Tennessee Highway Safety Office
- 25-10-3\*** Resolution Amending the Budget of Montgomery County to Appropriate Funds to Add an Emergency Management Mitigation Specialist to the EMA Department
- 25-10-4\*** Resolution Appropriating Funds for the Purpose of Employing Additional Positions in Juvenile Court, Division V, in Montgomery County
- 25-10-5\*** Resolution to Appoint Two Members of the Montgomery County Board of Commissioners to Serve as a Non-Voting Ex-Officio Representative with the Montgomery County Youth Engagement Coalition
- 25-10-6\*** Resolution to Adopt the 2026 Legislative Agenda as Presented by the Legislative Liaison Committee

**\* CONSENT AGENDA CONSIDERATION**

*Items in this portion of the agenda are considered to be routine and non-controversial by the County Commission and may be approved by one motion; however, a member of the County Commission may request that an item be removed for separate consideration.*

**RESOLUTIONS NOT ON CONSENT – Requires 2/3 Vote**

- 25-10-7** Resolution to Accept and Ratify Private Chapter No. 14 Amending the Succession of Private Acts of Montgomery County, Tennessee, Relative to the Establishment of the Office of the 5<sup>th</sup> General Sessions in Juvenile Court Judge of Montgomery County, Tennessee

## **DISCUSSION**

### **REPORTS FOR APPROVAL**

1. \* Commission Minutes dated September 8, 2025
2. \* County Clerk's Report and Notary List
3. \* Nominating Committee Nominations
4. \* County Mayor Appointments & Nominations

### **VERBAL REPORTS**

1. Health Council - Commissioner Jason Knight
2. Highway Liaison - Commissioner Rickey Ray
3. School Board Liaison - Commissioner Nathan Burkholder

### **REPORTS FILED**

1. Building & Codes Reports
2. Trustee's Reports

### **ANNOUNCEMENTS**

Reminder – the October Formal Commission meeting will be held on Monday, October 20<sup>th</sup>, 2025.

### **ADJOURN**

**RESOLUTION OF THE MONTGOMERY COUNTY BOARD OF  
COMMISSIONERS AMENDING THE ZONE CLASSIFICATIONS OF THE  
PROPERTY OF J&N ENTERPRISES**

**WHEREAS**, an application for a zone change from AG - Agricultural District to R-1 - Single-Family Residential District has been submitted by J&N Enterprises

**WHEREAS**, said property is identified as County Tax Map 053, parcel 173.00 (P/O), containing 11.21 acres, situated in Civil District 8, located on a tract of land on the eastern frontage at the southern terminus of Ross Ln.; and



**WHEREAS**, said property is described as follows:

Beginning at an existing iron pin at the southwest corner of the William J. Bazan Property (Volume 1264, Page 1282) said iron pin being 0.59 miles south of Old Dover Road; thence South 79 Degrees 27 Minutes 07 Seconds East 193.62 feet to a point; thence North 12 Degrees 13 Minutes 46 Seconds East 166.32 feet to a point; thence South 82 Degrees 01 Minutes 14 Seconds East 736.46 feet to a point; thence South 14 Degrees 27 Minutes 22 Seconds West 380.67 feet to a point; thence South 11 Degrees 54 Minutes 41 Seconds West 285.11 feet to a point; thence North 77 Degrees 58 Minutes 24 Seconds West 650.86 feet to a point; thence North 79 Degrees 22 Minutes 51 Seconds West 103.92 feet to a point; thence North 10 Degrees 32 Minutes 53 Seconds East 398.65 feet to a point; thence North 79 Degrees 27 Minutes 07 Seconds West 142.13 feet to a point; thence with a curve turning to the left with an arc length of 5.89 feet, with a radius of 50.00 feet and with a chord of North 45 Degrees 56 Minutes 32 Seconds West 5.89 feet to a point; thence North 10 Degrees 40 Minutes 53 Seconds East 46.75 feet to the point of beginning containing an area of 11.21 acres.

**WHEREAS**, the Planning Commission staff recommends approval and the Regional Planning Commission recommends approval of said application.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled in regular session on Monday, October 20, 2025, that the zone classification of the property of J&N Enterprises from AG - Agricultural District to R-1 - Single-Family Residential District is hereby approved.

**Duly passed and approved this Monday, October 20, 2025**

Sponsor's Signature	
Sponsor's Printed Name	JEFFREY TYNDALL
Commissioner's Signature	
Commissioner's Printed Name	Joe Smith
Approved	Wes Golden, County Mayor

Attested \_\_\_\_\_  
Teresa Cottrell, County Clerk

## COUNTY ZONING ACTIONS

The following case(s) will be considered for action at the formal session of the Board of County Commissioners meeting on: October 13, 2025. The public hearing will be held on: October 6, 2025.

**1 Zoning Case # CZ-15-2025**

Amending the Zoning Resolution Map of Montgomery County, application of J&N Enterprises , for Zone Change on a tract of land on the eastern frontage at the southern terminus of Ross Ln. from AG - Agricultural District to R-1 - Single-Family Residential District .

**RPC Staff: Approval**

**RPC Commission: Approval**

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CLARKSVILLE-MONTGOMERY COUNTY  
**REGIONAL PLANNING COMMISSION**  
**ZONING REPORT**  
Sep 23, 2025

**Case: CZ - 15 - 2025**

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**General Information:**

**Applicant:** J&N Enterprises

**Tax Map:** 053    **Parcel(s):** 173.00 (P/O)

**Total Acreage to Be Rezoned:** 11.21 +/-

**Present Zoning:** AG - Agricultural District

**Proposed Zoning:** R-1 - Single-Family Residential District

**Extension of Zoning Classification:** Yes

**Property Location:** a tract of land on the eastern frontage at the southern terminus of Ross Ln.

**Description of Property:** A wooded tract of land.

**City Council Ward:** County Commission District: 7 Civil District: 8

**Growth Plan Area:** PGA **Planning Area:** Woodlawn Dotsonville

**Applicant's Statement:** No reason provided by the applicant.

**Previous Zoning History:**

**Department Comments:**

**1. Utility District Comments:** Woodlawn UD- Developer anticipates 22 +/- lots if connected to sewer. The project would be connecting to the Jackson Hills subdivision and a second feed from Old Dover Road waterline. If water flow and pressure are adequate, water will be available after the 16 inch transmission line is completed. New transmission line should be completed by July 2026. Clarksville Gas & Water- No Gravity sewer available.

**2. City Street Dept / County Highway Dept Comments:** Traffic Assessment Required. Assessment submitted. Don't see any issues with zoning. Road lists currently shows (Ross Lane) at 19' wide. Improvements may be required to Ross Lane at the development stage.

**3. Drainage Comments:** Department responded. No concerns listed.

**4. Clarksville Dept of Energy / Cumberland Electric Membership Corp:** No Comment (s) Received

**5. Clarksville Fire Rescue / Montgomery County Fire Service Comments:**  
Department responded. No concerns listed.

**6. Emergency Management Agency Comments:**  
No Comment(s) Received

**7. Police Dept / Sheriff's Office Comments:** No Comment(s) Received

**8. City Building Dept / County Building Dept Comments:** Department responded. No concerns listed.

**9. Fort Campbell Comments:** No Comment(s) Received

**10. Clarksville Montgomery County School System:**  
Woodlawn Elementary School, Bldg Capacity: 93% Portables In Use: 1

New Providence Middle School, Bldg Capacity: 84% Portables In Use: 1

Northwest High School, Bldg Capacity: 89%, Portables In Use: 0

**11. Other Comments:**

**Planning Staff's Study and Recommendation:**

**1. Impact of Proposed Use on Surrounding Development:**  
Increased single family residential density.

**2. Site Infrastructure:**

**Water Source:** Woodlawn

**Sewer Source:** City Sewer

**Road Access:** Ross Lane

**Drainage Comments:**

**Karst Topographic Features:**

**3. Residential Development Estimates:**

**Applicant's**

## Case: CZ - 15 - 2025

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**Lots / Units:**

**Population:**

**Historic**

**Lots / Units:** 22

**Population:** 59

**4. Planning Area:**

Wood lawn / Dotsonville

**5. Future Land Use Map:**

Rural Reserve

**6. Staff Recommendation:**

Approval

**Recommendation Reasoning:**

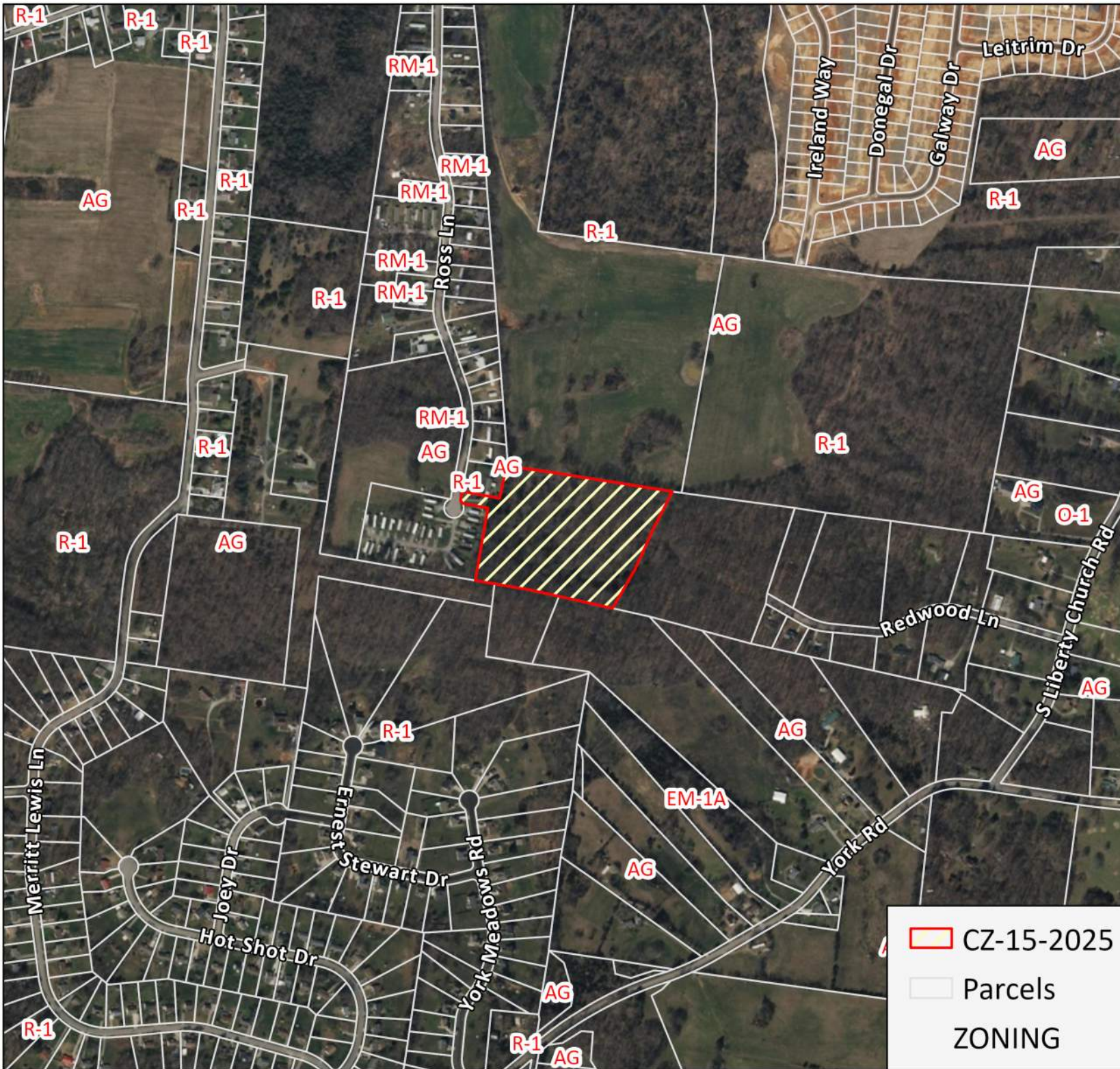
This request is consistent with the overall goals & objectives of the adopted Clarksville-Montgomery County Comprehensive Plan.

The Future Land Use for this tract is listed as Rural Reserve. This designation was applied so that future SR374 ROW could be identified/acquired free of encroachment. This proposed zoning request does not conflict with the future SR374 corridor.

The proposed R-1 Single Family Residential request is in character with the recent development patterns and paced accordingly as it is directly adjacent to the similar developments underway.

The General Recommendations for the Woodlawn Dotsonville Planning Area, states that residential development should be focused in proximity to rural commercial nodes, such as the one identified on the Future Land Use Opinion Map for this area.

Woodlawn Utility District has noted that water main / water line improvements should be completed by July 2026. Proper water flow and pressure will be required prior to approval for final construction.



## CZ-15-2025

**APPLICANT:**  
J&N ENTERPRISES

**REQUEST:**


**AG**  
**TO**  
**R-1**


**MAP & PARCEL**  
053 17300 (P/O)

**ACRES +/-**  
11.21

Scale: 1:8,000

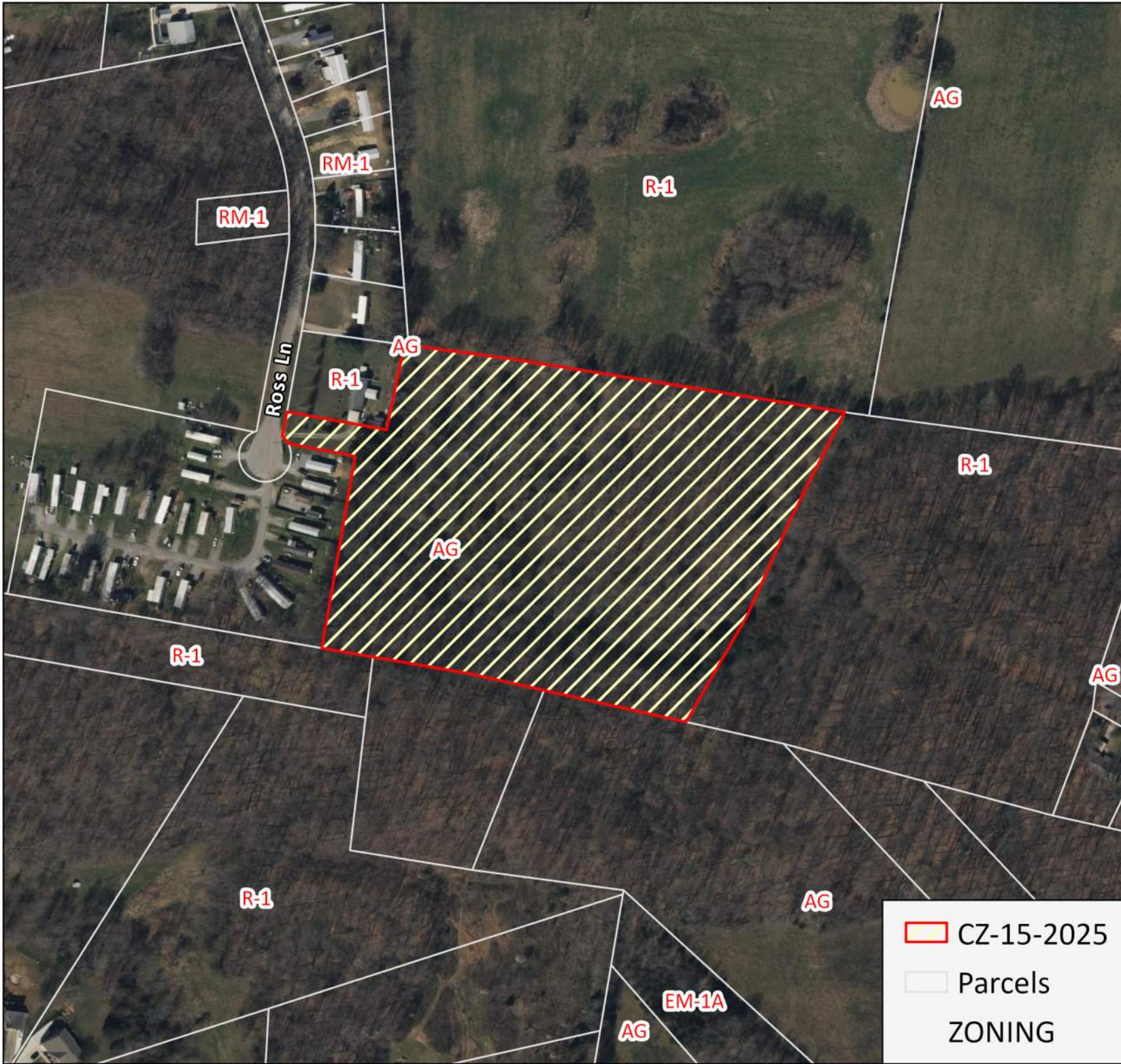


 CZ-15-2025

 Parcels

**ZONING**

8/26/2025



**CZ-15-2025**

**APPLICANT:**  
J&N ENTERPRISES

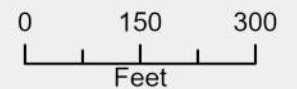
**REQUEST:**

**AG**  
**TO**  
**R-1**


**MAP & PARCEL**  
053 17300 (P/O)


**ACRES +/-**  
11.21

Scale: 1:3,000

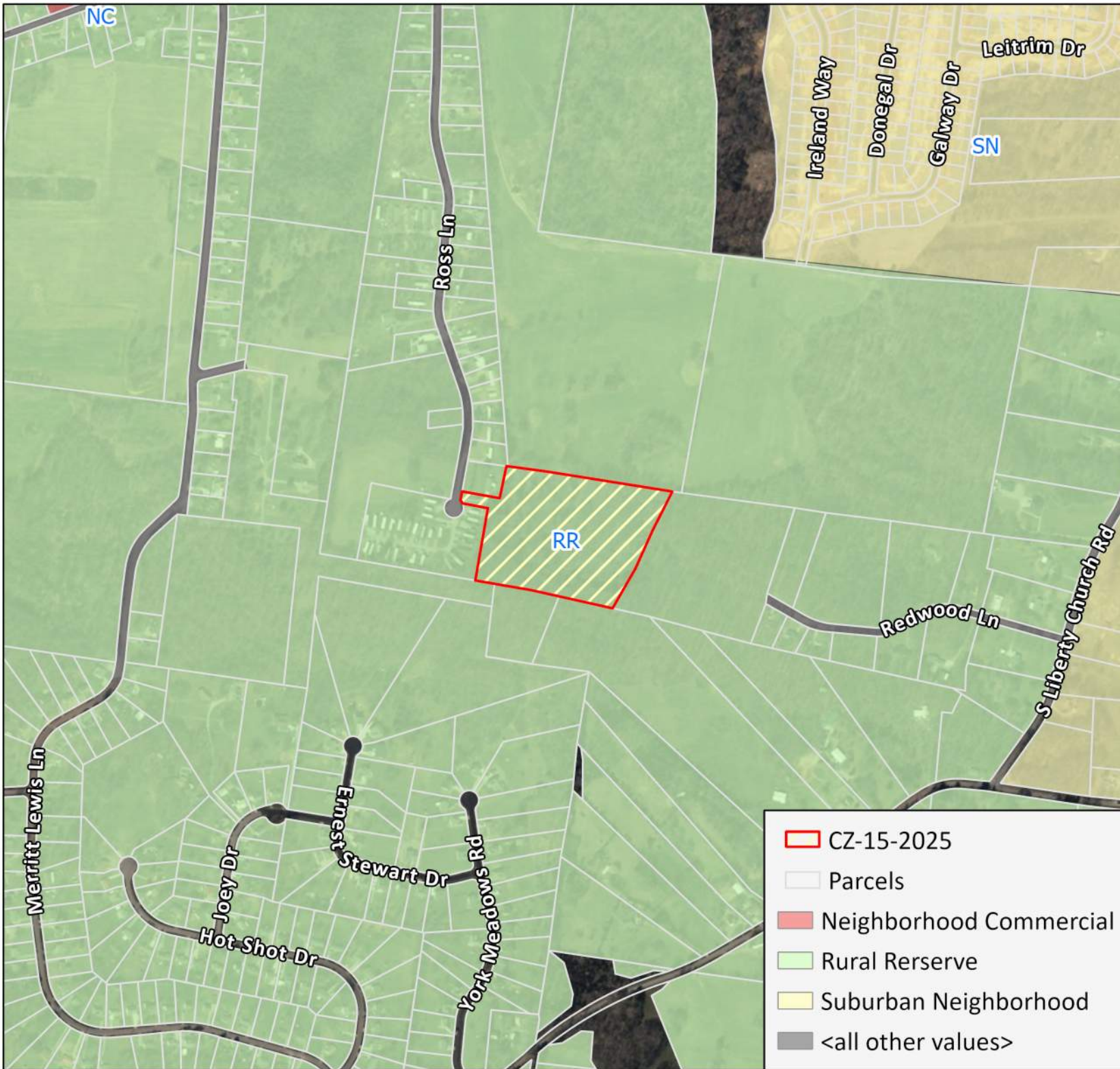


8/26/2025

 CZ-15-2025

 Parcels

**ZONING**



**CZ-15-2025**

**APPLICANT:**  
J&N ENTERPRISES

**REQUEST:**

**AG**  
**TO**  
**R-1**

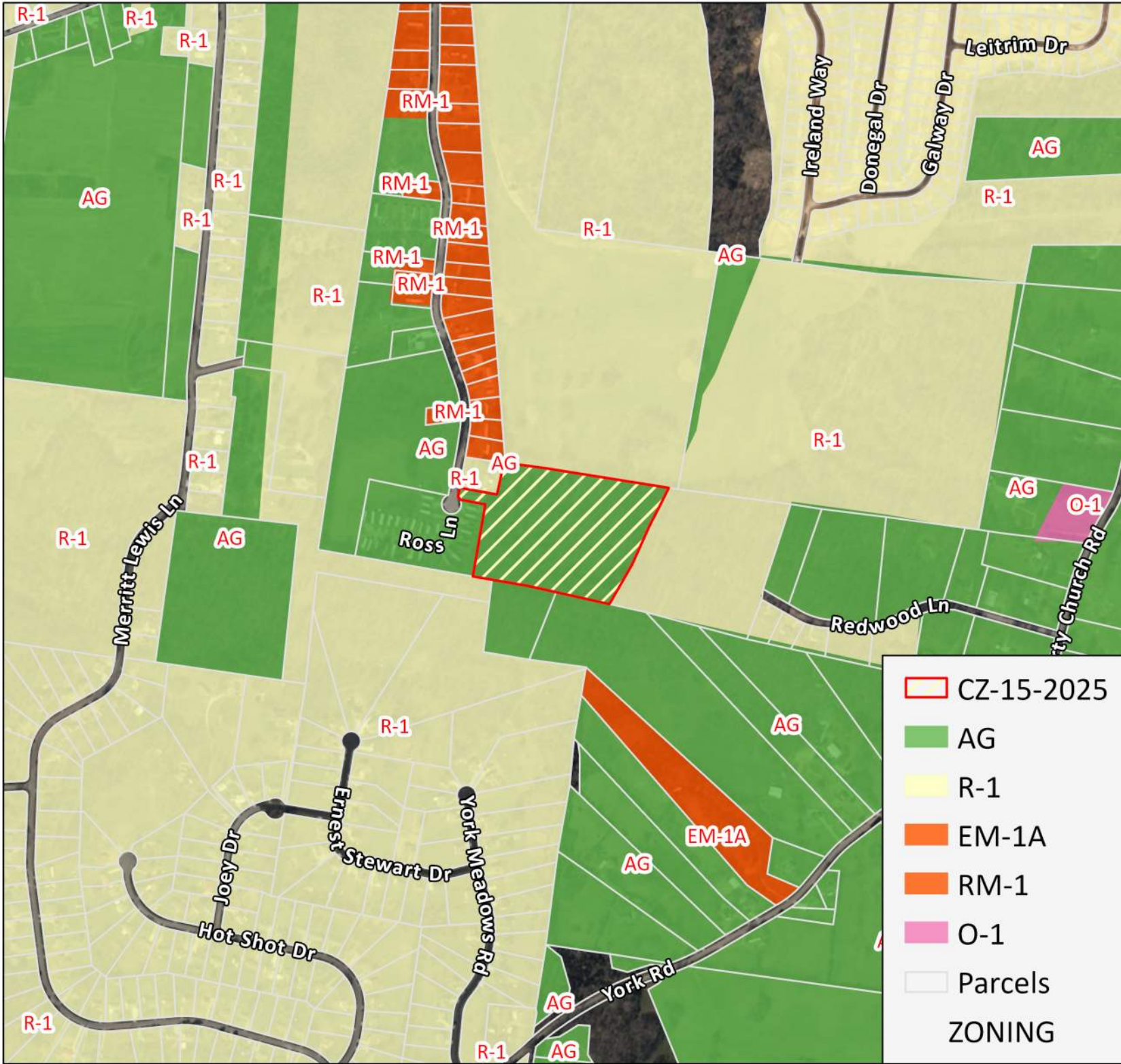
**MAP & PARCEL**  
053 17300 (P/O)

**ACRES +/-**  
11.21

Scale: 1:8,000



8/26/2025



**CZ-15-2025**

**APPLICANT:**  
J&N ENTERPRISES

**REQUEST:**

**AG**  
**TO**  
**R-1**

**MAP & PARCEL**  
053 17300 (P/O)

**ACRES +/-**  
11.21

Scale: 1:8,000



8/26/2025



**RESOLUTION OF THE MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS APPROVING  
AMENDMENTS TO THE 2025-2026  
SCHOOL BUDGET**

**WHEREAS**, the proposed amendments to the General Purpose, Child Nutrition, Transportation, and Extended School funds reflect the most recent estimates of revenues and expenditures; and

**WHEREAS**, the Clarksville-Montgomery County Board of Education has studied the attached amendments and approved them on September 23<sup>rd</sup>, 2025, for recommendation to the Montgomery County Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of County Commissioners assembled in regular business Session on this 20<sup>th</sup> day of October 2025, that the 2025-26 School Budget be amended as per the attached schedules.

**Duly passed and approved this 20<sup>th</sup> day of October 2025.**

Sponsor

  
Jean Luna-Vedder, Director of Schools

Commissioner

  
Rashidah Leverett

Approved

\_\_\_\_\_  
Wes Golden, County Mayor

Attested

\_\_\_\_\_  
Teresa Cottrell, County Clerk

# September 2025 GP Amendments

CLARKSVILLE-MONTGOMERY COUNTY SCHOOL SYSTEM

# OUR MISSION

Our mission is to educate and empower our students to reach their potential.

# OUR VISION

Our vision is all students will graduate college and career ready.



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# General Purpose Fund

# General Purpose – Overview

## Revenue

➤ State Revenues	\$	858,105
Pre-K Entitlement Grant	\$	277,862
Public School Security Grant	\$	833,842
UW “Raise Your Hand”	\$	22,820
ISM Carryover	(\$	276,419)
➤ Federal Revenues	\$	100,233
DOD Impact Aid	\$	110,803
Opioid Settlement Funds	\$	14,000
Adult Literacy Grant	(\$	24,570)
➤ Total	\$	958,338

## Expenses

➤ Payroll Reconciliation	(\$	455,938)
➤ Benefit Reconciliations	\$	130,980
➤ Contracted Services	\$	437,849
➤ Supplies and Materials	(\$	675,385)
➤ Staff Development	(\$	301,790)
➤ Other Charges	\$	22,000
➤ Insurance & Liability Cost	\$	120,000
➤ <u>Equipment</u>	\$	<u>2,476,949</u>
➤ Total	\$	1,754,665

09/07/2025

## Clarksville-Montgomery County School System General Purpose School Fund Budget

CMCSS

2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
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### Estimated Revenues

#### **Local Revenues**

Current Property Tax	33,320,700	33,320,700	-	33,320,700
Trustees Collection - Prior Years	500,000	500,000	-	500,000
Trustees Collection - Bankruptcy	10,000	10,000	-	10,000
Cir. Clk/Clk Mastr Coll	220,000	220,000	-	220,000
Interest & Penalties	150,000	150,000	-	150,000
Payments In Lieu of Taxes (Utility)	525,000	525,000	-	525,000
Local Option Sales Tax	94,849,683	94,849,683	-	94,849,683
Wheel Tax	5,400,000	5,400,000	-	5,400,000
Business Tax	1,375,000	1,375,000	-	1,375,000
Mixed Drink Tax	710,000	710,000	-	710,000
Bank Excise Tax	150,000	150,000	-	150,000
Archives & Records Management Fee	8,000	8,000	-	8,000
Tuition - Other	186,400	186,400	-	186,400
School Based Health Program	62,900	62,900	-	62,900
Criminal Background Fee	50,000	50,000	-	50,000
Other charges for services	485,854	485,854	-	485,854
Interest Earned	30,000	30,000	-	30,000
Lease/Rentals	35,000	35,000	-	35,000
Sale of Recycled Materials	5,000	5,000	-	5,000
Stupski Foundation Grant	70,000	70,000	-	70,000
Sale of Equipment	500,000	500,000	-	500,000
Damages from Individuals	20,000	20,000	-	20,000
Contributions & Gifts	26,200	26,200	-	26,200
Other Local Revenue	10,500	10,500	-	10,500
<b>Total Local Revenues</b>	<b>138,700,237</b>	<b>138,700,237</b>	<b>-</b>	<b>138,700,237</b>

09/07/2025

## Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget	
<b>State Revenues</b>					
Tenn. Investment in Student Achieve.	270,716,145	270,716,145	-	270,716,145	
TISA-On-Behalf Payments	666,690	666,690	-	666,690	PreK Entitlement Grant to match ePlan
Early Childhood Education	2,650,007	2,650,007	277,862	2,927,869	
Other State Education Funds	1,135	5,911,526	856,662	6,768,188	Public School Security Grant \$833,842; United Way "Raise Your Hand" Grant \$22,820
Career Ladder Program	142,455	142,455	-	142,455	
Other Vocational	7,402,369	7,402,369	(276,419)	7,125,950	
<b>Total State Revenues</b>	<b>281,578,801</b>	<b>287,489,192</b>	<b>858,105</b>	<b>288,347,297</b>	ISM Carryover
<b>Federal Revenues</b>					
Special Education-Grants to States	150,000	150,000	-	150,000	
Public Law 874 (Impact Aid)	895,316	895,316	-	895,316	DOD Impact Aid
JROTC	927,349	927,349	-	927,349	
Other Direct Federal	-	-	110,803	110,803	Opioid Settlement Funds
Contributions	-	-	14,000	14,000	
Adult Literacy	27,989	27,989	(24,570)	3,419	Adult Literacy Fund transitioning to outside agency
<b>Total Federal Revenues</b>	<b>2,000,654</b>	<b>2,000,654</b>	<b>100,233</b>	<b>2,100,887</b>	
<b>Non-Revenue Sources</b>					
Insurance Recovery	1,000	1,000	-	1,000	
Operating Transfers	6,250,000	6,250,000	-	6,250,000	
<b>Total Non-Revenue Sources</b>	<b>6,251,000</b>	<b>6,251,000</b>	<b>-</b>	<b>6,251,000</b>	
<b>Total Revenues</b>	<b>428,530,692</b>	<b>434,441,083</b>	<b>958,338</b>	<b>435,399,421</b>	

09/07/2025

<p align="center"><b>Clarksville-Montgomery County School System</b>  <b>General Purpose School Fund Budget</b></p>
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2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
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**Beginning Reserves and Fund Balance**

Reserve for On-The-Job Injury	702,218	702,218	-	702,218	
Reserve for Property & Liability Insurance	981,000	981,000	-	981,000	
Reserve for BEP	-	-	-	-	
Reserve for Career Ladder	(11,993)	(11,993)	7,419	(4,574)	Estimated Reserve as of 6/30/25
Assign for Education - ESSER	-	-	-	-	
Assign for Education - School Bus Replacements	1,609,500	1,609,500		1,609,500	
Assign for Technology Equipment, Purchases and Leases	4,000,000	4,000,000	-	4,000,000	

<b>Total Reserves</b>	<b>7,280,725</b>	<b>7,280,725</b>	<b>7,419</b>	<b>7,288,144</b>
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<b>Beginning Fund Balance</b>	<b>76,148,821</b>	<b>76,148,821</b>	<b>13,733,609</b>	<b>89,882,430</b>	Estimated Fund Balance as of 6/30/25
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<b>Total Reserves and Fund Balance</b>	<b>83,429,546</b>	<b>83,429,546</b>	<b>13,741,028</b>	<b>97,170,574</b>
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<b>Total Available Funds</b>	<b>511,960,238</b>	<b>517,870,629</b>	<b>14,699,366</b>	<b>532,569,995</b>
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09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
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**Expenditures (Appropriations)****71100 - Regular Instruction**

Salaries	143,943,689	147,809,689	97,500	147,907,189
Employee Benefits	43,466,376	44,067,559	6,419	44,073,978
Contracted Services	3,069,656	3,069,656	-	3,069,656
Supplies and Materials	9,406,447	9,406,447	-	9,406,447
Other Charges	468,232	468,232	-	468,232
Equipment	6,472,000	6,472,000	-	6,472,000
Student Fee Waivers	403,496	403,496	-	403,496

<b>Total 71100 - Regular Instruction</b>	<b>207,229,896</b>	<b>211,697,079</b>	<b>103,919</b>	<b>211,800,998</b>
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UW Raise Your Hand Grant; CPR Training Stipend; Career Ladder for Voluntary Pre-K based on actual postings; Subs for Teacher Residency

**71150 - Alternative School**

Salaries	1,322,647	1,346,647	(50,000)	1,296,647
Employee Benefits	380,559	384,233	(8,325)	375,908
Contracted Services	3,600	3,600	-	3,600
Supplies and Materials	4,000	4,000	-	4,000

<b>Total 71150 - Alternative School</b>	<b>1,710,806</b>	<b>1,738,480</b>	<b>(58,325)</b>	<b>1,680,155</b>
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Change Alternative School Regular Teacher to Alternative School SPED Teacher

**71200 - Special Education**

Salaries	47,290,917	47,954,917	(294,296)	47,660,621
Employee Benefits	14,573,927	14,677,830	(86,905)	14,590,925
Contracted Services	1,564,256	1,564,256	(50,000)	1,514,256
Supplies and Materials	270,042	270,042	216,016	486,058
Other Charges	198,458	198,458	-	198,458
Equipment	30,000	30,000	101,291	131,291

<b>Total 71200 - Special Education</b>	<b>63,927,600</b>	<b>64,695,503</b>	<b>(113,894)</b>	<b>64,581,609</b>
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SPED Pre-K Entitlement Grant; Changes in CCEIS positions; Position changes at various schools based on needs

Pre-K Entitlement Grant

09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
<b>71300 - Vocational Education</b>				
Salaries	7,048,457	7,206,457	(838,444)	6,368,013
Employee Benefits	1,982,920	2,007,613	(114,815)	1,892,798
Contracted Services	106,811	106,811	(99,584)	7,227
Supplies and Materials	2,215,516	2,215,516	(1,028,685)	1,186,831
Equipment	3,131,620	3,131,620	(2,323,587)	808,033
<b>Total 71300 - Vocational Education</b>	<b>14,485,324</b>	<b>14,668,017</b>	<b>(4,405,115)</b>	<b>10,262,902</b>
<b>72110 - Student Services</b>				
Salaries	956,216	956,216	-	956,216
Employee Benefits	239,998	239,998	-	239,998
Contracted Services	14,506	14,506	-	14,506
Supplies and Materials	18,000	18,000	-	18,000
Staff Development	20,544	20,544	-	20,544
<b>Total 72110 - Student Services</b>	<b>1,249,264</b>	<b>1,249,264</b>	<b>-</b>	<b>1,249,264</b>
<b>72120 - Health Services</b>				
Salaries	2,648,550	2,648,550	18,000	2,666,550
Employee Benefits	926,240	926,240	3,978	930,218
Contracted Services	6,800	6,800	-	6,800
Supplies and Materials	39,795	39,795	-	39,795
Equipment	63,187	63,187	-	63,187
Staff Development	5,000	5,000	-	5,000
Other	1,000	1,000	-	1,000
<b>Total 72120 - Health Services</b>	<b>3,690,572</b>	<b>3,690,572</b>	<b>21,978</b>	<b>3,712,550</b>

ISM Carryover from FY '25

CPR Training Stipend

09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget	
<b>72130 - Other Student Support</b>					
Salaries	14,411,180	14,641,180	(1,758,758)	12,882,422	ISM Carryover from FY '25; CCEIS move of funding to other function
Employee Benefits	4,160,808	4,195,809	(393,726)	3,802,083	Public School Security Grant; amendment to match ePlan
Contracted Services	746,620	746,620	546,570	1,293,190	Public School Security Grant (\$50,284); Opioid Funds (\$5,000)
Supplies and Materials	9,200	9,200	55,284	64,484	
Equipment	72,000	72,000	236,988	308,988	Public School Security Grant; amendment to match ePlan
Staff Development	370,826	370,826	(301,790)	69,036	
Other	5,100	5,100	-	5,100	ISM Carryover from FY '25 (\$292,790); Opioid Funds \$9,000
<b>Total 72130 - Other Student Support</b>	<b>19,775,734</b>	<b>20,040,735</b>	<b>(1,615,432)</b>	<b>18,425,303</b>	
<b>72210 - Regular Instruction Support</b>					
Salaries	16,024,529	16,150,529	(125,922)	16,024,607	
Employee Benefits	4,695,498	4,713,958	(30,572)	4,683,386	UW "Raise Your Hand"; CCEIS move funding to other function
Contracted Services	1,092,607	1,092,607	-	1,092,607	
Supplies and Materials	1,505,853	1,505,853	-	1,505,853	
Equipment	395,960	395,960	-	395,960	
Staff Development	1,241,022	1,241,022	-	1,241,022	
Other	50,000	50,000	22,000	72,000	Enhanced security for graduations per APSU requirement
<b>Total 72210 - Regular Instruction Support</b>	<b>25,005,469</b>	<b>25,149,929</b>	<b>(134,494)</b>	<b>25,015,435</b>	
<b>72215 - Alternative School Support</b>					
Salaries	58,483	58,483	-	58,483	
Employee Benefits	20,277	20,277	-	20,277	
<b>Total 72215 - Alternative School Support</b>	<b>78,760</b>	<b>78,760</b>	<b>-</b>	<b>78,760</b>	

09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget	
<b>72220 - Special Education Support</b>					
Salaries	5,136,282	5,138,282	2,475,926	7,614,208	Pre-K Entitlement Grant to match ePlan \$8,269; CCEIS move funds to other function \$3.15 million; Position mgmt. changes based on needs \$60,738
Employee Benefits	1,437,159	1,437,493	743,017	2,180,510	
Contracted Services	241,621	241,621	-	241,621	
Supplies and Materials	255,361	255,361	-	255,361	
Staff Development	18,000	18,000	-	18,000	
<b>Total 72220 - Special Education Support</b>	<b>7,088,423</b>	<b>7,090,757</b>	<b>3,218,943</b>	<b>10,309,700</b>	
<b>72230 - Vocational Education Support</b>					
Salaries	302,438	302,438	1,441	303,879	ISM Carryover from FY '25
Employee Benefits	119,813	119,813	(1,963)	117,850	
Contracted Services	215,125	215,125	12,919	228,044	
Supplies and Materials	2,850	2,850	-	2,850	
Equipment	910,586	910,586	4,462,257	5,372,843	
Staff Development	5,000	5,000	-	5,000	
<b>Total 72230 - Vocational Education Support</b>	<b>1,555,812</b>	<b>1,555,812</b>	<b>4,474,654</b>	<b>6,030,466</b>	
<b>72250 - Technology</b>					
Salaries	2,079,311	2,079,311	14,500	2,093,811	Adjustment based on Market analysis
Employee Benefits	664,315	664,315	11,296	675,611	
Contracted Services	2,642,666	2,642,666	-	2,642,666	
Supplies and Materials	3,272,293	3,272,293	-	3,272,293	
Equipment	525,000	525,000	-	525,000	
Staff Development	22,500	22,500	-	22,500	
<b>Total 72250 - Technology</b>	<b>9,206,085</b>	<b>9,206,085</b>	<b>25,796</b>	<b>9,231,881</b>	

09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
<b>72260 - Adult Education Support</b>				
Salaries	227,854	227,854	(22,825)	205,029
Employee Benefits	37,439	37,439	(1,745)	35,694
<b>Total 72260 - Adult Education Support</b>	<b>265,293</b>	<b>265,293</b>	<b>(24,570)</b>	<b>240,723</b>
<b>72310 - Board of Education</b>				
Salaries	80,566	80,566	-	80,566
Employee Benefits	1,773,139	1,773,139	-	1,773,139
Contracted Services	423,503	423,503	-	423,503
Insurance & Liability Cost	2,518,268	2,518,268	120,000	2,638,268
Trustee's Commission	2,228,500	2,228,500	-	2,228,500
Staff Development	33,533	33,533	-	33,533
Background Investigations/Prof. Dev.	196,730	196,730	-	196,730
Community Relations	500	500	-	500
<b>Total 72310 - Board of Education</b>	<b>7,254,739</b>	<b>7,254,739</b>	<b>120,000</b>	<b>7,374,739</b>
<b>72320 - Director of Schools</b>				
Salaries	1,011,127	1,011,127	-	1,011,127
Employee Benefits	243,787	243,787	-	243,787
Contracted Services	91,453	91,453	4,919	96,372
Supplies and Materials	5,200	5,200	-	5,200
Equipment	1,500	1,500	-	1,500
Staff Development	51,358	51,358	-	51,358
<b>Total 72320 - Director of Schools</b>	<b>1,404,425</b>	<b>1,404,425</b>	<b>4,919</b>	<b>1,409,344</b>

Adult Literacy Program  
transitioning to outside agency

Estimated Increase in Liability  
Costs

New lease agreement for mail  
center equipment

09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
<b>72320 - Printing and Communications</b>				
Salaries	907,995	907,995	-	907,995
Employee Benefits	308,366	308,366	-	308,366
Contracted Services	193,428	193,428	-	193,428
Supplies and Materials	121,636	121,636	-	121,636
Equipment	33,057	33,057	-	33,057
Staff Development	43,276	43,276	-	43,276
<b>Total 72320 - Printing and Communications</b>	<b>1,607,758</b>	<b>1,607,758</b>	<b>-</b>	<b>1,607,758</b>
<b>72410 - Office of the Principal</b>				
Salaries	23,023,149	23,023,149	25,941	23,049,090
Employee Benefits	7,544,670	7,544,670	4,321	7,548,991
Contracted Services	119,850	119,850	-	119,850
Equipment	40,000	40,000	-	40,000
Staff Development	45,000	45,000	-	45,000
<b>Total 72410 - Office of the Principal</b>	<b>30,772,669</b>	<b>30,772,669</b>	<b>30,262</b>	<b>30,802,931</b>
<b>72510 - Business Affairs</b>				
Salaries	3,054,527	3,054,527	-	3,054,527
Employee Benefits	1,033,195	1,033,195	-	1,033,195
Contracted Services	233,861	233,861	-	233,861
Supplies and Materials	39,520	39,520	-	39,520
Equipment	15,240	15,240	-	15,240
Staff Development	105,877	105,877	-	105,877
<b>Total 72510 - Business Affairs</b>	<b>4,482,220</b>	<b>4,482,220</b>	<b>-</b>	<b>4,482,220</b>

Position changes based on need at  
Burt Innovation Center

09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
<b>72520 - Human Resources</b>				
Salaries	4,711,308	4,711,308	-	4,711,308
Employee Benefits	1,128,527	1,128,527	-	1,128,527
Contracted Services	445,516	445,516	-	445,516
Supplies and Materials	48,600	48,600	-	48,600
Other Charges	4,000	4,000	-	4,000
Equipment	182,200	182,200	-	182,200
Staff Development	194,250	194,250	-	194,250
<b>Total 72520 - Human Resources</b>	<b>6,714,401</b>	<b>6,714,401</b>	<b>-</b>	<b>6,714,401</b>
<b>72610 - Operation of Plant</b>				
Salaries	9,815,474	9,815,474	-	9,815,474
Employee Benefits	3,771,054	3,771,054	-	3,771,054
Contracted Services	971,510	971,510	23,025	994,535
Supplies and Materials	1,509,644	1,509,644	80,000	1,589,644
Equipment	966,874	966,874	-	966,874
Utilities	9,990,000	9,990,000	-	9,990,000
Insurance & Liability Cost	2,426,237	2,426,237	-	2,426,237
Staff Development	10,809	10,809	-	10,809
<b>Total 72610 - Operation of Plant</b>	<b>29,461,602</b>	<b>29,461,602</b>	<b>103,025</b>	<b>29,564,627</b>
<b>72620 - Maintenance of Plant</b>				
Salaries	4,793,233	4,793,233	-	4,793,233
Employee Benefits	1,784,126	1,784,126	-	1,784,126
Contracted Services	4,720,557	4,720,557	-	4,720,557
Supplies and Materials	2,357,009	2,357,009	2,000	2,359,009
Equipment	424,000	424,000	-	424,000
Insurance & Liability Cost	155,905	155,905	-	155,905
Staff Development	25,500	25,500	-	25,500
<b>Total 72620 - Maintenance of Plant</b>	<b>14,260,330</b>	<b>14,260,330</b>	<b>2,000</b>	<b>14,262,330</b>

Disposal of COVID materials \$20k,  
Permits for CTE buildings \$\$3k

Purchase of Eyewash stations in  
maintain OSHA compliance

Increase antifreeze account based  
on actual spending

09/07/2025

### Clarksville-Montgomery County School System General Purpose School Fund Budget

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
<b>73400 - Early Childhood Education</b>				
Salaries	2,759,260	2,805,260	1,000	2,806,260
Employee Benefits	849,589	856,732	-	856,732
Contracted Services	8,679	8,679	-	8,679
Supplies and Materials	42,500	42,500	-	42,500
Staff Development	11,000	11,000	-	11,000
<b>Total 73400 - Early Childhood Education</b>	<b>3,671,028</b>	<b>3,724,171</b>	<b>1,000</b>	<b>3,725,171</b>
<b>82130 - Debt Service</b>				
Principal Payments	1,107,505	1,107,505	-	1,107,505
<b>Total 82130 - Debt Service</b>	<b>1,107,505</b>	<b>1,107,505</b>	<b>-</b>	<b>1,107,505</b>
<b>82230 - Debt Service</b>				
Lease Interest Payments	52,496	52,496	-	52,496
<b>Total 82230 - Debt Service</b>	<b>52,496</b>	<b>52,496</b>	<b>-</b>	<b>52,496</b>
<b>Total Expenditures</b>	<b>456,058,211</b>	<b>461,968,602</b>	<b>1,754,666</b>	<b>463,723,268</b>
<b>Ending Reserves and Fund Balance</b>				
Fund Balance	48,621,302	48,621,302	12,937,281	61,558,583
On-The-Job Injury Reserve	702,218	702,218	-	702,218
Property & Liability Insurance Reserve	981,000	981,000	-	981,000
BEP Reserve	-	-	-	-
Career Ladder Reserve	(11,993)	(11,993)	7,419	(4,574)
Assign for Education - ESSER	-	-	-	-
Assign for Education - School Bus Replacements	1,609,500	1,609,500	-	1,609,500
Assign for Technology Equipment, Purchases and Leases	4,000,000	4,000,000	-	4,000,000

Career Ladder for Voluntary Pre-K

Projected fund balance at 6/30/26

09/07/2025

**Clarksville-Montgomery County School System  
General Purpose School Fund Budget**

	2025-26 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget
<b>Total Reserves and Fund Balance</b>	55,902,027	55,902,027	12,944,700	68,846,727
<b>Total Expenditures, Reserves and Fund Balance</b>	511,960,238	517,870,629	14,699,366	532,569,995

# Child Nutrition Fund

09/07/2025

## Clarksville-Montgomery County School System Child Nutrition Fund Budget

	2025-2026 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Amended Budget
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### Estimated Revenues

#### Local Revenues

43521	Lunch Payments - Children	3,615,521	3,615,521	-	3,615,521
43522	Lunch Payments - Adults	170,960	170,960	-	170,960
43523	Income from Breakfast	632,680	632,680	-	632,680
43525	Ala Carte Sales	1,257,355	1,257,355	-	1,257,355
43990	Contract Services	60,000	60,000	-	60,000
44110	Interest Earned	700,000	700,000	-	700,000
44130	Sale of Materials & Supplies	30,039	30,039	-	30,039
44170	Miscellaneous Refund	509	509	-	509
44530	Sale of Equipment	10,000	10,000	-	10,000
<b>Total Local Revenues</b>		<b>6,477,064</b>	<b>6,477,064</b>	<b>-</b>	<b>6,477,064</b>

#### State Revenues

46520	School Food Service	157,834	157,834	-	157,834
<b>Total State Revenues</b>		<b>157,834</b>	<b>157,834</b>	<b>-</b>	<b>157,834</b>

#### Federal Revenues

47111	Section 4 - Lunch Funds	12,100,000	12,100,000	-	12,100,000
47112	USDA - Commodities	1,642,292	1,642,292	-	1,642,292
47113	Breakfast Reimbursement	4,000,000	4,000,000	-	4,000,000
<b>Total Federal Revenues</b>		<b>17,742,292</b>	<b>17,742,292</b>	<b>-</b>	<b>17,742,292</b>

<b>Total Revenues</b>		<b>24,377,190</b>	<b>24,377,190</b>	<b>-</b>	<b>24,377,190</b>
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<b>Beginning Fund Balance</b>		<b>13,587,444</b>	<b>13,587,444</b>	<b>555,890</b>	<b>14,143,334</b>
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Actual Fund Balance at 6/30/25

<b>Total Available Funds</b>		<b>37,964,634</b>	<b>37,964,634</b>	<b>555,890</b>	<b>38,520,524</b>
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09/07/2025

## Clarksville-Montgomery County School System Child Nutrition Fund Budget

	2025-2026 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Amended Budget
<b>Expenditures (Appropriations)</b>				
<b>73100 - Food Service</b>				
Salaries	9,138,531	9,138,531	-	9,138,531
Employee Benefits	3,305,747	3,305,747	-	3,305,747
Contracted Services	1,074,135	1,074,135	-	1,074,135
Supplies and Materials	12,970,749	12,970,749	-	12,970,749
Utilities	655,373	655,373	-	655,373
Insurance Premiums	8,500	8,500	-	8,500
Other Charges	135,464	135,464	-	135,464
Equipment	1,312,000	1,312,000	-	1,312,000
<b>Total 73100 - Food Service</b>	<b>28,600,499</b>	<b>28,600,499</b>	<b>-</b>	<b>28,600,499</b>
<b>Total Expenditures</b>	<b>28,600,499</b>	<b>28,600,499</b>	<b>-</b>	<b>28,600,499</b>
<b>Ending Fund Balance</b>	<b>9,364,135</b>	<b>9,364,135</b>	<b>555,890</b>	<b>9,920,025</b>
<b>Total Expenditures and Fund Balance</b>	<b>37,964,634</b>	<b>37,964,634</b>	<b>555,890</b>	<b>38,520,524</b>

Projected fund balance at 6/30/26

# Transportation Fund

09/07/2025

## Clarksville-Montgomery County School System Transportation Fund Budget

	2025-2026 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget	
<b><u>Estimated Revenues</u></b>					
<b><u>Local Revenues</u></b>					
Current Property Tax	2,799,300	2,799,300	-	2,799,300	
Trustees Collection - Prior Years	45,000	45,000	-	45,000	
Trustees Collection - Bankruptcy	1,000	1,000	-	1,000	
Circuit Clerk	23,000	23,000	-	23,000	
Interest & Penalties	15,000	15,000	-	15,000	
Payments In Lieu of Taxes (Utility)	46,480	46,480	-	46,480	
Bank Excise Tax	12,000	12,000	-	12,000	
Sale of Materials & Supplies	2,000	2,000	-	2,000	
Sale of Recycled Materials	500	500	-	500	
Misc. Refund - Other	21,000	21,000	-	21,000	
Sale of Equipment	40,000	40,000	-	40,000	
Damages from Individuals	1,000	1,000	-	1,000	
<b>Total Local Revenues</b>	<b>3,006,280</b>	<b>3,006,280</b>	<b>-</b>	<b>3,006,280</b>	
<b><u>State Revenues</u></b>					
Tenn. Investment in Student Achieve.	19,900,000	19,900,000	-	19,900,000	
<b>Total State Revenues</b>	<b>19,900,000</b>	<b>19,900,000</b>	<b>-</b>	<b>19,900,000</b>	
<b><u>Federal Revenues</u></b>					
Educ. of the Handicapped Act	1,291,137	1,291,137	-	1,291,137	
<b>Total Federal Revenues</b>	<b>1,291,137</b>	<b>1,291,137</b>	<b>-</b>	<b>1,291,137</b>	
<b>Total Revenues</b>	<b>24,197,417</b>	<b>24,197,417</b>	<b>-</b>	<b>24,197,417</b>	
<b>Beginning Fund Balance</b>	<b>7,005,620</b>	<b>7,005,620</b>	<b>1,589,833</b>	<b>8,595,453</b>	Actual fund balance at 6/30/25
<b>Total Available Funds</b>	<b>31,203,037</b>	<b>31,203,037</b>	<b>1,589,833</b>	<b>32,792,870</b>	

09/07/2025

## Clarksville-Montgomery County School System Transportation Fund Budget

	2025-2026 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget	
<b><u>Expenditures (Appropriations)</u></b>					
<b>72310 - Board of Education</b>					
Trustee's Commission	86,000	86,000	-	86,000	
<b>Total 72310 - Board of Education</b>	<b>86,000</b>	<b>86,000</b>	<b>-</b>	<b>86,000</b>	
<b>72710 - Transportation</b>					
Salaries	15,391,875	15,391,875	-	15,391,875	
Employee Benefits	5,357,414	5,357,414	-	5,357,414	
Contracted Services	907,250	907,250	25,700	932,950	
Supplies and Materials	2,701,518	2,701,518	-	2,701,518	
Equipment	3,849,361	3,849,361	(25,000)	3,824,361	
Insurance Premiums	277,166	277,166	-	277,166	
Staff Development	37,900	37,900	-	37,900	
<b>Total 72710 - Transportation</b>	<b>28,522,484</b>	<b>28,522,484</b>	<b>700</b>	<b>28,523,184</b>	
<b>Total Expenditures</b>	<b>28,608,484</b>	<b>28,608,484</b>	<b>700</b>	<b>28,609,184</b>	
<b>Ending Fund Balance</b>	<b>2,594,553</b>	<b>2,594,553</b>	<b>1,589,133</b>	<b>4,183,686</b>	Projected fund balance as of 6/30/26
<b>Total Expenditures and Fund Balance</b>	<b>31,203,037</b>	<b>31,203,037</b>	<b>1,589,833</b>	<b>32,792,870</b>	

Zonar GPS annual tracking service;  
increase due to EBS program moving  
\$700

# Extended School Fund

09/07/2025

## Clarksville-Montgomery County School System Extended School Program Fund

	2025-2026 Original Budget	Current Amended Budget	Proposed Increase (Decrease)	Proposed Amended Budget	
<b>Estimated Revenues</b>					
<b>Local Revenues</b>					
<b>State Revenues</b>					
<b>Federal Revenues</b>					
<b>Non-Revenue Sources</b>					
Total Revenues	-	-	-	-	
Beginning Fund Balance	3,940,211	3,940,211	(621)	3,939,590	Actual fund balance as of 6/30/2025
<b>Total Available Funds</b>	3,940,211	3,940,211	(621)	3,939,590	
<b>Expenditures (Appropriations)</b>					
Total Expenditures	-	-	-	-	
Ending Fund Balance	3,940,211	3,940,211	(621)	3,939,590	Projected fund balance as of 6/30/26
<b>Total Expenditures and Fund Balance</b>	3,940,211	3,940,211	(621)	3,939,590	

GET IN TOUCH

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 621 Gracey Avenue  
Clarksville, TN 37040



 The Defining Difference

**RESOLUTION AUTHORIZING THE ACCEPTANCE AND APPROPRIATION OF  
GRANT FUNDS FROM THE TENNESSEE DEPARTMENT OF SAFETY &  
HOMELAND SECURITY, TENNESSEE HIGHWAY SAFETY OFFICE**

**WHEREAS**, the Tennessee Department of Safety & Homeland Security, Tennessee Highway Safety Office, has awarded a contract for a Selective Traffic Enforcement Program consisting of county-wide saturation patrols, seatbelt enforcement and sobriety checkpoints, receiving a grant allocation for the period beginning October 1, 2025, through September 30, 2026; and

**WHEREAS**, Montgomery County Sheriff's Office is granted the amount of \$80,000.00; requiring no local matching funds during the allocation period and has no requirements for continuation funding upon expiration of the grant.

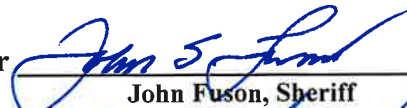
**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled in Regular Session on this 20<sup>th</sup> day of October 2025, that Montgomery County accept this Selective Traffic Enforcement Program Grant in the amount of \$80,000.00; and

**BE IT FURTHER RESOLVED** upon receipt of the fully executed grant agreement, the Director of Accounts and Budgets shall establish the necessary fund accounts providing for related revenues and expenditures stated in the contract. This resolution intends to have the effect of appropriation to that purpose accordingly, herein stated and listed as detailed below:

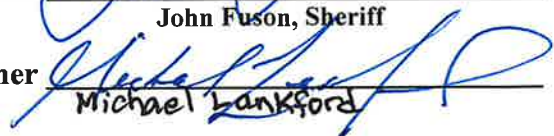
REVENUE	101-54110-00000-54-47590-G2650	< \$80,000.00>
OVERTIME	101-54110-00000-54-51870-G2650	\$ 63,814.00
SOCIAL SECURITY	101-54110-00000-54-52010-G2650	\$ 4,581.00
STATE RETIREMENT	101-54110-00000-54-52040-G2650	\$ 4,434.00
MEDICARE	101-54110-00000-54-52120-G2650	\$ 1,071.00
TRAVEL	101-54110-00000-54-53550-G2650	\$ 1,000.00
OTHER CAPITAL OUTLAY	101-54110-00000-54-57990-G2650	\$ 5,100.00
	<b>TOTAL</b>	<b>\$ 80,000.00</b>

**Duly passed and approved this 20<sup>th</sup> day of October 2025.**

Sponsor

  
John Fuson, Sheriff

Commissioner

  
Michael Bankford

Approved

Wes Golden, County Mayor

Attested

Teresa S. Cottrell, County Clerk

**RESOLUTION AMENDING THE BUDGET OF MONTGOMERY COUNTY TO  
APPROPRIATE FUNDS TO ADD AN EMERGENCY MANAGEMENT  
MITIGATION SPECIALIST TO THE EMA DEPARTMENT**

**WHEREAS**, Montgomery County is one of the fastest growing communities in Tennessee and the Montgomery County EMA must continue to meet the growing needs of the citizens of Montgomery County efficiently and effectively; and

**WHEREAS**, Montgomery County EMA strives to help in all aspects of a disaster and events to include mitigation, preparedness, response, and recovery; and

**WHEREAS**, Montgomery County EMA has determined that there are millions of dollars available for mitigation grants that are not sought after; and

**WHEREAS**, it has been determined a Emergency Management Mitigation Specialist position will benefit many departments within the county such as Sheriffs Office, County Fire, and the Highway Department; and

**WHEREAS**, Tennessee Code Annotated §5-9-407 provides a procedure for amending the budget, specifically providing that "the budget, including line items and major categories, may be amended by passage of an amendment by a majority of the members of the county legislative body;" and

**WHEREAS**, the amount needed to fund the Emergency Management Mitigation Specialist position until the end of the fiscal year is eighty-nine thousand one hundred seventy- nine dollars (\$89,179.00).

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled in regular session on this 20<sup>th</sup> day of October 2025, that the Montgomery County Fiscal Year 2026 operating budget is hereby amended as follows within the EMA Department to fund the Emergency Management Mitigation Specialist position.

<b>Account Number</b>	<b>Description</b>	<b>Amount (9 Months)</b>
101-54410-00000-54-51890	Other Salaries & Wages	\$ 64,054.00
101-54410-00000-54-52010	Social Security	\$ 3,972.00
101-54410-00000-54-52040	State Retirement	\$ 4,958.00
101-54410-00000-54-52060	Life Insurance	\$ 38.00
101-54410-00000-54-52070	Medical Insurance	\$ 14,420.00
101-54410-00000-54-52120	Employer Medicare	\$ 929.00
101-54410-00000-54-52170	Retirement-Hybrid Stabilization	\$ 808.00
<b>Total</b>		<b>\$ 89,179.00</b>

**Duly passed and approved this 20<sup>th</sup> day of October 2025.**

**Sponsor**   
Steve Batten, EMA Director

**Commissioner**   
Joe Smith

**Approved** \_\_\_\_\_  
Wes Golden, County Mayor

**Attested** \_\_\_\_\_  
Teresa Cottrell, County Clerk

**EMERGENCY MANAGEMENT MITIGATION SPECIALIST - EMPLOYEE REQUEST**

<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>		<b>AMOUNT FOR ONE VEAR</b>		<b>AMOUNT FOR 9 MONTHS</b>
101-54410-00000-54-51890	Other Salaries & Wages		\$ 85,405.00		\$ 64,054.00
101-54410-00000-54-52010	Social Security		\$ 5,296.00		\$ 3,972.00
101-54410-00000-54-52040	State Retirement		\$ 6,611.00		\$ 4,958.00
101-54410-00000-54-52060	Life Insurance		\$ 50.00		\$ 38.00
101-54410-00000-54-52070	Medical Insurance		\$ 19,227.00		\$ 14,420.00
101-54410-00000-54-52120	Employer Medicare		\$ 1,239.00		\$ 929.00
101-54410-00000-54-52170	Retirement-Hybrid Stabilization		\$ 1,077.00		\$ 808.00
	<b>TOTALS:</b>		<b>\$ 118,905.00</b>		<b>\$ 89,179.00</b>

Montgomery County FY 2026 Personnel Request							
Position Title/Description		#Pos	FTE	Pay Schedule/ Grade	Hourly Salary	Overtime Rate	FY 2026 Total YRLY
Title	Emergency Management Mitigation Specialist	1	1	110	\$41.06		\$ 85,405.00
Summary of Job Duties	A Montgomery County Emergency Management Mitigation Grant Specialist is responsible for developing and implementing hazard mitigation strategies to reduce the impact of natural disasters on the community. This includes coordinating with federal, state, and local agencies—such as FEMA and the Department of Homeland Security—to secure and manage grant funding, maintain compliance with regulations, and update the County's Hazard Mitigation Plan every five years. The specialist also conducts risk assessments, engages in community outreach, and collaborates with internal departments to ensure emergency preparedness and resilience efforts align with broader climate and public safety goals						
Reason for Request	A Montgomery County Emergency Management Mitigation Grant Specialist plays a crucial role in securing and managing funding that reduces the county's vulnerability to disasters such as floods, tornadoes, and severe storms. By identifying eligible projects, navigating complex federal and state grant requirements, and coordinating with local agencies, the specialist ensures resources are allocated effectively to strengthen infrastructure, safeguard lives, and promote long-term resilience. Their expertise not only helps the county prepare for emergencies but also minimizes recovery costs and disruptions when disasters strike						
TOTAL PERSONNEL SERVICES						\$	85,405.00
Fringe Budget		Acct . ObjCode-Pgrm		Description	Total		
Social Security @ 6.20% of total personnel services		52010		Social Security	\$ 5,296.00		
TCRS Retirement @ 7.74% of personnel services		52040		State Retirement	\$ 6,611.00		
Life Insurance @ \$49.92/yr/emp per employee		52060		Life Insurance	\$ 50.00		
Health - Blue Cross Blue Shield of Tennessee		52070		Medical Insurance	\$ 19,227.00		
SS Medicare @ 1.45% of total personnel services		52120		Medicare	\$ 1,239.00		
TCRS Retirement @ 1.26% of personnel services (Stabilization Rate)		52170		Retirement (Hybrid)	\$ 1,077.00		
TOTAL FRINGE BENEFITS					\$	33,500.00	
TOTAL SALARY & BENEFITS					\$	118,905.00	
Other Budget		Acct . ObjCode-Pgrm		Description	Total		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
TOTAL CONTRACTED SERVICES & SUPPLIES & MATERIALS					\$	-	
Capital Outlay		Acct . ObjCode-Pgrm		Description	Total		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
TOTAL CAPITAL OUTLAY					\$	-	
TOTAL PERSONNEL, BENEFITS, AND EQUIPMENT					\$	118,905.00	



<b>Job Title:</b> Emergency Management Mitigation Specialist	<b>Reports to:</b> EMA Director
<b>Department:</b> EMA	<b>FLSA Classification:</b> Non-Exempt
<b>Revision Date:</b> July 2025	<b>Pay Grade:</b> 110
<p><b>Minimum Education:</b> Bachelor's degree in Business Management, Emergency Management, Public Safety or closely related field; supplemented by three (3) years previous experience and/or training that includes professional experience in the development, coordination, or promotion of emergency management programs such as disaster relief, public safety, disaster mitigation projects and resiliency, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.</p> <p><b>Certifications, Licenses:</b></p> <ul style="list-style-type: none"> <li>• Must have dependable transportation.</li> <li>• A pre-employment criminal background check is required.</li> <li>• ICS and NICS certification within one (1) year.</li> <li>• CEM and TN-CEM certification within two (2) years.</li> </ul>	
<p><b>Minimum Experience:</b> Three (3) years previous experience and/or training that includes professional experience in the development, coordination, or promotion of emergency management programs such as disaster relief, public safety, disaster mitigation projects and resiliency, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.</p>	

#### **GENERAL PURPOSE:**

The purpose of this position is responsible for developing, implementing, and maintaining comprehensive emergency preparedness, response, recovery, and mitigation programs. This position requires a proactive approach to identifying potential hazards, assessing risks, and coordinating resources to minimize the impact of emergencies and disasters.

#### **GENERAL POSITION DUTIES AND RESPONSIBILITIES:**

*The following duties are normal for this position. However, they are not to be construed as exclusive or all-inclusive. To perform this job successfully, an individual must be able to perform each duty satisfactorily. Other duties may also be required or assigned.*

- Develops, promotes, and coordinates emergency management plans, procedures, and operations through the emergency management cycle of preparedness, prevention, response, mitigation, and recovery from natural or human-generated disasters or emergencies.
- Reviews county and local emergency plans to ensure compliance with federal and state guidelines and requirements.

## Emergency Management Mitigation Specialist

- Promotes and coordinates emergency management plans, procedures, and operations in an assigned area by collecting and maintaining an area resource inventory and distribution schedule; assessing emergency resource requirements; assigning priorities; and allocating and distributing resource materials.
- Develops and implements organizational and operational procedures and ensures effective integration with federal and state requirements and guidelines.
- Promotes the establishment and effective operation of emergency management activities within county and local governments, civic organizations, and the private sector.
- Provides technical assistance to other agency staff, county emergency management agency, and other civic organizations, volunteer organizations, and the private sector.
- Prepares and conducts basic and specialized training programs for emergency management personnel and volunteers, local officials, private sector representatives, and the public.
- Reviews the availability of statewide emergency resources, facilities, and support functions; assesses additional needs and develops plans and procedures for resource utilization during emergency situations. Research, tracks, prepares and applies for pre and post disaster mitigation project funding opportunities.
- Analyzes data and makes operational recommendations for improved responses to and mitigation of disasters and emergencies.
- Operates and maintains telecommunications and computer equipment.
- Assists in the performance of disaster relief activities in response to emergency situations.
- Prepares correspondence, reports, and other official publications regarding emergency management activities.
- Travels as required to provide program assistance and participate in emergency management activities.
- Writes and submits mitigation grants for consideration to applicable agencies; prepares mitigation grant narratives.
- Responsible for the full grant lifecycle, including identifying funding opportunities, developing project proposals, managing budgets, and ensuring compliance with grant requirements.
- Monitor the progress of mitigation projects and ensure they are in compliance with grant requirements and regulations.
- Research and plans mitigation grants, which includes determining appropriate research methods; determining which mitigation grants to pursue; presenting mitigation grants to applicable departments and/or individuals; pursuing mitigation grant opportunities; determining grant eligibility; developing mitigation grant timelines; and performing other related emergency management related funding.
- Prepares and generates various reports, assists in developing, monitoring, and updating mitigation grant budgets; tracks and reports mitigation grant allocations and changes; prepares mitigation grant information and documentation for audits.
- Performs other duties of a similar nature or level.

### **FISCAL RESPONSIBILITIES**

This position manages full grant lifecycle.

### **COUNTY ORGANIZATION DUTIES AND RESPONSIBILITIES:**

- Represents the department to other County departments, elected officials and outside agencies, coordinating department activities with those of other departments and outside agencies and organizations.
- Provides quality customer service to individuals needing directions or assistance.

**SUPERVISORY RELATIONSHIPS:**

Works independently with general guidance from the department Director. Works under the guidelines of various Federal and State governmental regulations as well as under the County's policies, procedures, and various other regulations. Incumbents have no supervisory responsibilities.

**JOB QUALIFICATIONS – KNOWLEDGE, SKILLS, AND ABILITIES**

**Knowledge of:**

- Pertinent Federal, State, and local laws, rules, and regulations.
- The County and Department's operating requirements, policies, procedures, and practices; and local, State, and Federal regulations related to department programs and operations.
- County programs, funding sources, and specific regulations governing expenditure and revenues.
- Principles and practices of budgeting, fiscal management, and project management.
- Current office practices and procedures.
- Computer and related software applications should be consistent for this position.

**Skill in:**

- Analyzing complex administrative information and issues, defining problems and evaluating alternatives, and recommending methods, procedures, and techniques for resolution of issues.
- Organizational and time management to prioritize duties to accomplish a high volume of work product while adapting to constant changes in priority.
- Applying judgment and discretion in resolving problems and interpreting policies and regulations.

**Ability to:**

- Perform detailed work accurately and independently in compliance with stringent time limits requiring minimal direction and supervision.
- Establish and maintain accurate records of assigned activities and operations.
- Instruct and train in methods and procedures.
- Interpret and implement local policies and procedures; written instructions, general correspondence; Federal, State, and local regulations.
- Perform mathematical calculations required of this position.
- Communicate clearly and concisely, both orally and in writing.
- Analyze facts to exercise sound judgment in arriving at conclusions.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Maintain confidentiality and discretion regarding business-related files, reports, and conversations, within the applicable State and Federal statutes.
- Work the allocated hours of the position.

**WORK ENVIRONMENT:**

Work is performed in a typical indoor office setting; and is mostly sedentary with periods of mobility and light physical activity. The noise level in the work environment is usually moderate. Level of responsibility subjects the incumbent to moderate stress due to interruptions. During impending or actual emergency situations mobility is critical; may include traversing rough terrain, climbing and walking; work hours may exceed or alternate from the normal scheduled hours.

**PHYSICAL AND MENTAL REQUIREMENTS/ACTIVITIES:**

- This work requires occasional exertion of up to 25 pounds of force; work regularly requires sitting, frequently requires standing, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires walking, stooping, kneeling, crouching, or crawling and reaching with hands and arms.
- Specific vision abilities required by this job include close, distance and peripheral vision; depth perception; and the ability to adjust focus. Will spend a large amount of time viewing a computer screen.
- Vocal communication and normal hearing are required for expressing or exchanging ideas by means of the spoken word.
- Acceptable verbal and conversational skills to effectively communicate with others via the phone, at meetings and to greet and assist visitors.
- Work requires preparing and analyzing written or computer data and observing general surroundings and activities.
- Work is primarily in an office setting.
- Use and normal maintenance of office machines, (copier, computer, printer, etc.).
- Frequent use of phone handset and repetitive use of hand & fingers to operate office equipment, use computer keyboard & computer mouse and to perform other office tasks.
- Ability to recognize occupational hazards in work activities and take safety precautions.
- Maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities.

**The intent of this position description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and is not a declaration of the specific duties and responsibilities of any particular position. Employees may also be assigned job-related tasks other than those specifically presented in this description.**

The signatures below indicate the receipt and review of this classification description by the employee assigned to the position.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources

\_\_\_\_\_  
Date

- ♦ - ♦ - ♦ - ♦ -

Montgomery County is an Equal Opportunity Employer and complies with the requirements of the Civil Rights Act of 1966 (Section 1981) and 1964 (Title VI, VII,) Americans with Disabilities Act (ADA), Rehabilitation Act of 1973, Age Discrimination in Employment Act (ADEA), Equal Pay Act (EPA) and the Uniformed Services Employment and Re-employment Rights Act (USERRA).

**RESOLUTION APPROPRIATING FUNDS FOR THE PURPOSE  
OF EMPLOYING ADDITIONAL POSITIONS IN  
JUVENILE COURT, DIVISION V, IN MONTGOMERY COUNTY**

**WHEREAS**, Montgomery County has experienced steady population growth resulting in the need for a new General Sessions and Juvenile Court; and

**WHEREAS**, Montgomery County Juvenile Court provides fair, impartial and equitable treatment for young people experiencing legal difficulties while assisting both the youth and their care giver(s) in navigating the juvenile court system. Additionally, Montgomery County Juvenile Court will provide safe and secure custody, treatment, rehabilitation and efficient management of a juvenile justice system that recognizes the needs, rights, and responsibilities of children, families, victims, and the community without regard for race, color or national origin; and

**WHEREAS**, the Montgomery County Juvenile Court has identified the need for an additional Youth Service Officer and Juvenile Probation Officer to meet the immediate needs and concerns of Division V Juvenile Court with the Delinquent and Civil Dockets.; and

**WHEREAS**, these positions will provide support for the following Juvenile Court functions:

**Youth Service Officer:** Responsible for completing Juvenile Intakes, Informal Adjustments, Juvenile Warning Citations, and cross-training to facilitate as the chair for Foster Care Review Boards. Responsible for completing the Child and Adolescent Needs and Strengths (CANS) assessments for a juvenile in accordance with State and Departmental policy. Routinely attends court and makes recommendations to the Judges. Advises Judges, Law Enforcement Officers, Attorneys, and families as to what resources are available in the community for juveniles and their parents/guardians. Trains and administers substance abuse testing in accordance with departmental policies and certification requirements. Responsible for on-call duty, which is 24/7 one week, every 8-10 weeks. Routinely inputs court orders, judicial notes, and any other pertinent information in the Quest Management System.

**Juvenile Probation Officer:** Provide and documents case management notes of clients placed on supervision as required by statute, departmental policies and procedures and Quality Improvement (QI) standards relating to probation, commitment, conditional release to the Court. Complete resource referrals to supporting agencies, monitor school attendance, and receive verification of the completion of court-ordered programs. Reviews submitted petitions, performs Intake, and completes the Child and Adolescent Needs and Strengths (CANS) assessments. Gathers information as directed by statute, policy and procedure and appear in court as required to report information regarding any non-compliance, completion of programs, and/or recommended conditions. Maintains and updates case files on all delinquent/unruly youth per Department of Juvenile Justice standards, policies, procedures. Responsible for on-call duty, which is 24/7, one week every 8-10 weeks. Continually updates youth/family/court information in the Quest Case Management System or any other designated computer database information systems. Trains and administers substance abuse testing in accordance with departmental policies and certification requirements; and

**WHEREAS**, in addition to responsibilities listed above, this position will attend training seminars, state/federal government professional development workshops, and any other educational requirements needed to maintain certifications and remain current on new developments in the field; and

**WHEREAS**, at the current time, the Juvenile Court has exclusive jurisdiction of all cases to adjudicate a child dependent and neglected, delinquent and/or abandoned, and all other matters conferred upon such court by state law.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled in Regular Session on this 20th day of October 2025, that the Montgomery County Fiscal Year 2026 operating budget is hereby amended as follows fund a Youth Service Officer and Juvenile Probation Officer:

Account Number	Description	Amount
101-53500-00000-53-51110	Probation Officer	39,359.00
101-53500-00000-53-51120	Youth Services Officer	39,359.00
101-53500-00000-53-52010	Social Security	4,880.00
101-53500-00000-53-52040	State Retirement	6,092.00
101-53500-00000-53-52060	Life Insurance	100.00
101-53500-00000-53-52070	Medical Insurance	38,454.00
101-53500-00000-53-52120	Employer Medicare	1,142.00
101-53500-00000-53-52170	Retirement-Hybrid Stabilization	992.00
101-52600-00000-52-53170	License	300.00
101-52600-00000-52-54110	Hardware	2,345.00
<b>Total</b>		<b>135,668.00</b>

**AND BE IT FURTHER RESOLVED**, that upon approval of this resolution and its signing, the Board of Commissioners directs the County Clerk's Office to mail a copy of this resolution to Montgomery County's delegation of State Representatives and State Senator.

**Duly passed and approved this 20th day of October 2025.**

Sponsor

  
Ed Moss, Juvenile Director

Commissioner

  
Joshua Beal

Approved

\_\_\_\_\_  
Wes Golden, County Mayor

Attested

\_\_\_\_\_  
Teresa Cottrell, County Clerk

**FY 2026 Budget Amendment Calculation**  
**Juvenile Court - New Position Requests**

Job Title	Hr Rate	Months	Amount	Job Title	Hr Rate	Months	Amount	Total
Juvenile Probation Officer	27.9636	2	9,695.00	Youth Service Officer	27.9636	2	9,695.00	
	28.5229	6	29,664.00		28.5229	6	29,664.00	
<b>Total Wages</b>			<b>39,359.00</b>	<b>Total Wages</b>			<b>39,359.00</b>	<b>78,718.00</b>
Social Security			2,440.00	Social Security			2,440.00	4,880.00
State Retirement			3,046.00	State Retirement			3,046.00	6,092.00
Life Insurance			50.00	Life Insurance			50.00	100.00
Medical Insurance			19,227.00	Medical Insurance			19,227.00	38,454.00
Medicare			571.00	Medicare			571.00	1,142.00
Retirement (Hybrid)			496.00	Retirement (Hybrid)			496.00	992.00
<b>Total Benefits</b>			<b>25,830.00</b>	<b>Total Benefits</b>			<b>25,830.00</b>	<b>51,660.00</b>
Software			300.00	Software			300.00	600.00
Desk Phone, Monitors, Computer, Laptop			2,345.00	Desk Phone, Monitors, Computer, Laptop			2,345.00	4,690.00
<b>Total Operating</b>			<b>2,645.00</b>	<b>Total Operating</b>			<b>2,645.00</b>	<b>5,290.00</b>
<b>Total</b>			<b>67,834.00</b>	<b>Total</b>			<b>67,834.00</b>	<b>135,668.00</b>

## Montgomery County FY 2026 Personnel Request

Position Title/Description		#Pos	FTE	Pay Schedule/ Grade	Hourly Salary	Overtime Rate	FY 25-26 Total YRLY
Title	Youth Service Officer	1	1	90 / 1	\$27.96		\$ 58,157.00
Summary of Job Duties	GENERAL PURPOSE: This position is responsible for those requirements under TCA 37-1-105 along with case supervision, submission of monthly status reports to the state of Tennessee, and facilitating/training juvenile probation classes. GENERAL POSITION DUTIES AND RESPONSIBILITIES: Please See Attached Document						
Reason for Request	COURTROOM PERSONNEL FOR DIVISION V, AFTER THE CREATION OF AN ADDITIONAL GENERAL SESSIONS AND JUVENILE COURT, IN MONTGOMERY COUNTY						
TOTAL PERSONNEL SERVICES							\$ 58,157.00
Fringe Budget			Acct . ObjCode-Prgm		Description	Total	
Social Security @ 6.20% of total personnel services			101-53500-00000-53-52010		Social Security	\$ 3,606.00	
TCRS Retirement @ 7.74% of personnel services			101-53500-00000-53-52040		State Retirement	\$ 4,502.00	
Life Insurance @ \$49.92/yr/emp per employee			101-53500-00000-53-52060		Life Insurance	\$ 50.00	
Health - Blue Cross Blue Shield of Tennessee			101-53500-00000-53-52070		Medical Insurance	\$ 19,227.00	
SS Medicare @ 1.45% of total personnel services			101-53500-00000-53-52120		Medicare	\$ 844.00	
TCRS Retirement @ 1.26% of personnel services (Stabilization Rate)			101-53500-00000-53-52170		Retirement (Hybrid)	\$ 733.00	
TOTAL FRINGE BENEFITS							\$ 28,962.00
TOTAL SALARY & BENEFITS							\$ 87,119.00
Other Budget			Acct . ObjCode-Prgm		Description	Total	
Software			101-52600-00000-52-53170		License	\$ 300.00	
Desk Phone, Monitors, Computer, Laptop			101-52600-00000-52-54110		Hardware	\$ 2,345.00	
						\$ -	
						\$ -	
TOTAL CONTRACTED SERVICES & SUPPLIES & MATERIALS							\$ 2,645.00
Capital Outlay			Acct . ObjCode-Prgm		Description	Total	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
TOTAL CAPITAL OUTLAY							\$ -
TOTAL PERSONNEL, BENEFITS, AND EQUIPMENT							\$ 89,764.00



<b>Job Title:</b> Youth Services Officer	<b>Reports to:</b> Court Administrator/Youth Service Supervisor
<b>Department:</b> Juvenile Court	<b>FLSA Classification:</b> Hourly
<b>Revision Date:</b> August 2025	<b>Pay Grade:</b> 90
<b>Minimum Education:</b> Bachelor' degree from an accredited college or university in Criminal justice, Sociology, Psychology, Social Work, or related area.	
<b>Certifications, Licenses:</b> <ul style="list-style-type: none"><li>● Must possess a valid Tennessee Driver's license.</li><li>● A pre-employment criminal background check and submission to drug testing for commonly abused controlled substances is required.</li></ul>	
<b>Minimum Experience:</b> Two (2) years of experience in criminal justice, law enforcement, or counseling case management experience preferred.	

**GENERAL PURPOSE:**

This position is responsible for those requirements under TCA 37-1-105 along with managing the court dockets for the Juvenile Court Judges to ensure the judicial process is well managed and efficient.

**GENERAL POSITION DUTIES AND RESPONSIBILITIES:**

*The following duties are normal for this position. However, they are not to be construed as exclusive or all-inclusive. To perform this job successfully, an individual must be able to perform each duty satisfactorily. Other duties may also be required or assigned.*

- Responsible for making judgments and critical independent decisions on juveniles and families during counseling sessions.
- Responsible for completing Juvenile Intakes, Informal Adjustments, Juvenile Warning Citations, and cross-training to facilitate as the chair for Foster Care Review Boards.
- Responsible for completing the Child and Adolescent Needs and Strengths (CANS) assessments for a juvenile in accordance with State and Departmental policy.
- Facilitates Foster Care Review Board when required.
- Routinely attends court and makes recommendations to the Judges.
- Advises Judges, Law Enforcement, Attorneys, and families as to what resources are available in the community for juveniles and their parents/guardians.
- Train and administers substance abuse testing in accordance with Departmental and certification requirements.
- Takes on-call duty, which is 24/7 one-week responsibility every 8-10 weeks.
- Routinely inputs court orders, judicial notes, and any other pertinent information in the Quest Management System.
- Attends and provides information for Community and County Committees.

## Youth Services Officer – Juvenile Court

- Other duties as assigned.

### **FISCAL RESPONSIBILITIES**

This position has no fiscal responsibilities.

### **COUNTY ORGANIZATION DUTIES AND RESPONSIBILITIES:**

- Represents the Department and County to other County staff and members of the public.
- Provides quality customer service to individuals needing directions or assistance.
- Demonstrates the organization's Core Values and adherence to the Ethics policy.

### **SUPERVISORY RELATIONSHIPS:**

Works under close supervision but as the incumbent becomes more skilled in procedures and practice, supervision is more general. This position has no supervisory responsibilities but is expected to demonstrate leadership.

### **JOB QUALIFICATIONS – KNOWLEDGE, SKILLS, AND ABILITIES**

#### **Knowledge of:**

- State and County Laws and Regulations regarding juvenile offender processes and procedures.
- Court procedures and legal requirements for supervising the offenders.
- Legal requirements include privacy, resident rights, confidentiality, and non-discrimination.
- The County and Department's operating requirements, policies, procedures, and practices; and local, State, and Federal regulations related to department programs and operations.
- Administrative policies and procedures of the County.
- Current office practices and procedures.
- Computer software consistent for this position.

#### **Skill in:**

- Analyzing complex administrative information and issues, defining problems and evaluating alternatives, and recommending methods, procedures, and techniques for resolution of issues.
- Organizational and time management to prioritize duties to accomplish a high volume of work product while adapting to constant changes in priority.
- Applying judgment and discretion in resolving problems and interpreting policies and regulations.

#### **Ability to:**

- Perform detailed work accurately and independently in compliance with stringent time limits requiring minimal direction and supervision.
- Establish and maintain accurate records of assigned activities and operations.
- Interpret and implement local policies and procedures; written instructions, general correspondence; Federal, State, and local regulations.
- Perform mathematical calculations required of this position.
- Communicate clearly and concisely, both orally and in writing.
- Relate to clients in stressful or crisis situations.
- Think quickly, maintain self-control, and adapt to stressful situations.
- Analyze facts and exercise sound judgment in arriving at conclusions.
- Maintain professionalism at all times.
- Establish and maintain effective working relationships with those contacted in the course of work.

- Maintain confidentiality and discretion regarding business-related files, reports, and conversations, within the provision of Freedom of Information Act and other applicable State and Federal statutes and
- Ability to work on the allocated hours of the position and respond after hours as needed.

**WORK ENVIRONMENT:**

Work is performed in an office setting as well as clients' and service providers' homes, detention, treatment and residential facilities, schools, courts and work sites; and is mostly sedentary with periods of mobility and light physical activity. The noise level in the work environment is usually moderate. Level of responsibility subjects the incumbent to moderate stress due to interruptions.

**PHYSICAL AND MENTAL REQUIREMENTS/ACTIVITIES:**

- This work requires occasional exertion of up to 25 pounds of force; work regularly requires sitting, frequently requires standing, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires walking, stooping, kneeling, crouching, or crawling and reaching with hands and arms.
- Specific vision abilities required by this job include close, distance and peripheral vision; depth perception; and the ability to adjust focus. Will spend a large amount of time viewing a computer screen.
- Vocal communication and normal hearing are required for expressing or exchanging ideas by means of the spoken word.
- Acceptable verbal and conversational skills to effectively communicate with others via the phone, at meetings and to greet and assist visitors.
- Work requires preparing and analyzing written or computer data and observing general surroundings and activities.
- Use and normal maintenance of office machines, (copier, computer, printer, etc.).
- Frequent use of phone handset and repetitive use of hand & fingers to operate office equipment, use computer keyboard & computer mouse and to perform other office tasks.
- Frequent travel may involve exposure to inclement weather conditions, unsanitary conditions in homes, communicable illnesses and diseases and unsafe environments.
- May require dealing with people who are hostile, aggressive, abusive or violent, posing threatening conditions.
- Ability to recognize occupational hazards in work activities and take safety precautions.
- Maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities.

**The intent of this position description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and is not a declaration of the specific duties and responsibilities of any particular position. Employees may also be assigned job-related tasks other than those specifically presented in this description.**

Signatures below indicate the receipt and review of this classification description by the employee assigned to the position.

---

Employee

---

Date

Youth Services Officer – Juvenile Court

Department Head

Date

---

Human Resources

---

Date

- ♦ - ♦ - ♦ - ♦ -

Montgomery County is an Equal Opportunity Employer and complies with the requirements of the Civil Rights Act of 1966 (Section 1981) and 1964 (Title VI, VII,) Americans with Disabilities Act (ADA), Rehabilitation Act of 1973, Age Discrimination in Employment Act (ADEA), Equal Pay Act (EPA) and the Uniformed Services Employment and Re-employment Rights Act (USERRA).

## Montgomery County FY 2026 Personnel Request

Position Title/Description		#Pos	FTE	Pay Schedule/ Grade	Hourly Salary	Overtime Rate	FY 25-26 Total YRLY
Title	Juvenile Probation Officer	1	1	90/1	\$27.96		\$ 58,157.00
Summary of Job Duties	GENERAL PURPOSE: This position is responsible for those requirements under TCA 37-1-105 along with case supervision, submission of monthly status reports to the state of Tennessee, and facilitating/training juvenile probation classes. GENERAL POSITION DUTIES AND RESPONSIBILITIES: Please See Attached Document						
Reason for Request	COURTROOM PERSONNEL FOR DIVISION V, AFTER THE CREATION OF AN ADDITIONAL GENERAL SESSIONS AND JUVENILE COURT, IN MONTGOMERY COUNTY						
TOTAL PERSONNEL SERVICES							\$ 58,157.00
Fringe Budget			Acct . ObjCode-Prgrm		Description	Total	
Social Security @ 6.20% of total personnel services			101-53500-00000-53-52010		Social Security	\$ 3,606.00	
TCRS Retirement @ 7.74% of personnel services			101-53500-00000-53-52040		State Retirement	\$ 4,502.00	
Life Insurance @ \$49.92/yr/emp per employee			101-53500-00000-53-52060		Life Insurance	\$ 50.00	
Health - Blue Cross Blue Shield of Tennessee			101-53500-00000-53-52070		Medical Insurance	\$ 19,227.00	
SS Medicare @ 1.45% of total personnel services			101-53500-00000-53-52120		Medicare	\$ 844.00	
TCRS Retirement @ 1.26% of personnel services (Stabilization Rate)			101-53500-00000-53-52170		Retirement (Hybrid)	\$ 733.00	
TOTAL FRINGE BENEFITS							\$ 28,962.00
TOTAL SALARY & BENEFITS							\$ 87,119.00
Other Budget			Acct . ObjCode-Prgrm		Description	Total	
Software			101-52600-00000-52-53170		License	\$ 300.00	
Desk Phone, Monitors, Computer, Laptop			101-52600-00000-52-54110		Hardware	\$ 2,345.00	
						\$ -	
						\$ -	
TOTAL CONTRACTED SERVICES & SUPPLIES & MATERIALS							\$ 2,645.00
Capital Outlay			Acct . ObjCode-Prgrm		Description	Total	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
						\$ -	
TOTAL CAPITAL OUTLAY							\$ -
TOTAL PERSONNEL, BENEFITS, AND EQUIPMENT							\$ 89,764.00



<b>Job Title:</b> Juvenile Probation Officer	<b>Reports to:</b> Court Administrator/Probation Supervisor
<b>Department:</b> Juvenile Court	<b>FLSA Classification:</b> Hourly
<b>Revision Date:</b> August 2025	<b>Pay Grade:</b> 90
<b>Minimum Education:</b> Bachelor' degree from an accredited college or university in Criminal justice, Sociology, Psychology, Social Work, or related area.	
<b>Certifications, Licenses:</b> <ul style="list-style-type: none"><li>• Must possess a valid Tennessee Driver's license.</li><li>• A pre-employment criminal background check and submission to drug testing for commonly abused controlled substances is required.</li></ul>	
<b>Minimum Experience:</b> Two (2) years of experience in criminal justice, law enforcement, or counseling case management experience preferred.	

**GENERAL PURPOSE:**

This position is responsible for those requirements under TCA 37-1-105 along with case supervision, submission of monthly status reports to the state of Tennessee and facilitating/training juvenile probation classes.

**GENERAL POSITION DUTIES AND RESPONSIBILITIES:**

*The following duties are normal for this position. However, they are not to be construed as exclusive or all-inclusive. To perform this job successfully, an individual must be able to perform each duty satisfactorily. Other duties may also be required or assigned.*

- Provide and documents case management notes of clients placed on supervision as required by statute, departmental policies and procedures and Quality Improvement (QI) standards relating to probation, commitment, conditional release to the Court.
- Complete resource referrals to supporting agencies, monitor school attendance, and receive verification of the completion of court-ordered programs.
- Reviews submitted petitions, performs Intake, and completes the Child and Adolescent Needs and Strengths (CANS) assessment.
- Gathers information as directed by statute, policy and procedure and appear in court as required to report information regarding any non-compliance, completion of programs, and/or recommended conditions.
- Maintains and updates case files on all delinquent/unruly youth per Department of Juvenile Justice standards, policies, procedures.
- Takes on-call duty which is 24/7 one week every 8-10 weeks
- Ensured updated youth/family/court information is reflected in the Quest Case Management System or any other designated computer database information systems.

## Juvenile Probation Officer – Juvenile Court

- Inputs all required juvenile data in the Quest data computer system from intakes and probation meetings.
- Train and administers substance abuse testing in accordance with Departmental Policies and certification requirements.
- Facilitate Foster Care Review Board when required
- Other duties as assigned

### **FISCAL RESPONSIBILITIES**

This position has no fiscal responsibilities.

### **COUNTY ORGANIZATION DUTIES AND RESPONSIBILITIES:**

- Represents the Department and County to other County staff and members of the public.
- Provides quality customer service to individuals needing directions or assistance.
- Demonstrates the organization's Core Values and adherence to the Ethics policy.

### **SUPERVISORY RELATIONSHIPS:**

Works under close supervision but as the incumbent becomes more skilled in procedures and practice, supervision is more general. This position has no supervisory responsibilities but is expected to demonstrate leadership.

### **JOB QUALIFICATIONS – KNOWLEDGE, SKILLS, AND ABILITIES**

#### **Knowledge of:**

- State and County Laws and Regulations regarding Community Corrections and offender supervision.
- Court procedures and legal requirements for supervising the offenders.
- Legal requirements include privacy, resident rights, confidentiality, and non-discrimination.
- The County and Department's operating requirements, policies, procedures, and practices; and local, State, and Federal regulations related to department programs and operations.
- Administrative policies and procedures of the County.
- Current office practices and procedures.
- Computer software consistent for this position.

#### **Skill in:**

- Analyzing complex administrative information and issues, defining problems and evaluating alternatives, and recommending methods, procedures, and techniques for resolution of issues.
- Organizational and time management to prioritize duties to accomplish a high volume of work product while adapting to constant changes in priority.
- Applying judgment and discretion in resolving problems and interpreting policies and regulations.

#### **Ability to:**

- Perform detailed work accurately and independently in compliance with stringent time limits requiring minimal direction and supervision.
- Establish and maintain accurate records of assigned activities and operations.
- Interpret and implement local policies and procedures; written instructions, general correspondence; Federal, State, and local regulations.
- Perform mathematical calculations required of this position.
- Communicate clearly and concisely, both orally and in writing.
- Relate to clients in stressful or crisis situations.
- Think quickly, maintain self-control, and adapt to stressful situations.

## Juvenile Probation Officer – Juvenile Court

- Analyze facts and exercise sound judgment in arriving at conclusions.
- Maintain professionalism at all times.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Maintain confidentiality and discretion regarding business-related files, reports, and conversations, within the provision of Freedom of Information Act and other applicable State and Federal statutes and
- Ability to work on the allocated hours of the position and respond after hours as needed.

### **WORK ENVIRONMENT:**

Work is performed in an office setting as well as clients' and service providers' homes, detention, treatment and residential facilities, schools, courts and work sites; and is mostly sedentary with periods of mobility and light physical activity. The noise level in the work environment is usually moderate. Level of responsibility subjects the incumbent to moderate stress due to interruptions.

### **PHYSICAL AND MENTAL REQUIREMENTS/ACTIVITIES:**

- This work requires occasional exertion of up to 25 pounds of force; work regularly requires sitting, frequently requires standing, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires walking, stooping, kneeling, crouching, or crawling and reaching with hands and arms.
- Specific vision abilities required by this job include close, distance and peripheral vision; depth perception; and the ability to adjust focus. Will spend a large amount of time viewing a computer screen.
- Vocal communication and normal hearing are required for expressing or exchanging ideas by means of the spoken word.
- Acceptable verbal and conversational skills to effectively communicate with others via the phone, at meetings and to greet and assist visitors.
- Work requires preparing and analyzing written or computer data and observing general surroundings and activities.
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Signatures below indicate the receipt and review of this classification description by the employee assigned to the position.

Juvenile Probation Officer – Juvenile Court

Employee

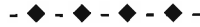
Date

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources

\_\_\_\_\_  
Date



Montgomery County is an Equal Opportunity Employer and complies with the requirements of the Civil Rights Act of 1966 (Section 1981) and 1964 (Title VI, VII,) Americans with Disabilities Act (ADA), Rehabilitation Act of 1973, Age Discrimination in Employment Act (ADEA), Equal Pay Act (EPA) and the Uniformed Services Employment and Re-employment Rights Act (USERRA).

**RESOLUTION TO APPOINT TWO MEMBERS OF THE MONTGOMERY COUNTY BOARD  
OF COMMISSIONERS TO SERVE AS A NON-VOTING EX-OFFICIO REPRESENTATIVE  
WITH THE MONTGOMERY COUNTY YOUTH ENGAGEMENT COALITION**

**WHEREAS**, the MONTGOMERY COUNTY YOUTH ENGAGEMENT COALITION serves the citizens of Montgomery County, Tennessee, by providing resources for youth and their families through and in cooperation with Montgomery County Juvenile Court; and

**WHEREAS**, Montgomery County has a vital interest in communicating with and participating with the YOUTH ENGAGEMENT COALITION as they fulfill their vital role of importance in their work on behalf of the citizens of Montgomery County, Tennessee; and

**WHEREAS**, the Montgomery County Board of Commissioners will be better informed if a liaison is designated to serve as a non-voting Ex-Officio representative with the same, attending all meetings of the MONTGOMERY COUNTY YOUTH ENGAGEMENT COALITION and supplying the Montgomery County Board of Commissioners with the regular reports and status of activity of the coalition.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners assembled in regular business session on this 20th day of October, 2025, that two members of the Montgomery County Board of Commissioners will be nominated by the Nominating Committee of the Montgomery County Board of Commissioners as soon as possible to serve, one initially until the 31st day of July, 2026 and the second to serve until the 31<sup>st</sup> day of July, 2027, as a non-voting Ex-Officio representative of the MONTGOMERY COUNTY YOUTH ENGAGEMENT COALITION. Thereafter, reappointments will occur in the same manner annually with new members to serve a one-year term when reappointments occur.

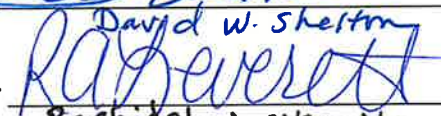
**BE IT FURTHER RESOLVED** that the members so nominated and then approved by the Commission to serve as a non-voting Ex-Officio Representative, will serve only as a non-voting Ex-Officio representative for the limited purpose to act as a communication liaison between the Montgomery County Board of Commissioners and the MONTGOMERY COUNTY YOUTH ENGAGEMENT COALITION, attend the meetings of the Coalition, and keep the Montgomery County Board of Commissioners informed as to the operating progress, policies, procedures, and work of the MONTGOMERY COUNTY YOUTH ENGAGEMENT COALITION.

**Duly passed and approved this 20<sup>th</sup> day of October 2025.**

Sponsor

  
David W. Shelton

Commissioner

  
Rashidah Leverett

Approved

Wes Golden, County Mayor

Attested

Teresa Cottrell, County Clerk

**RESOLUTION TO ADOPT THE 2026 LEGISLATIVE AGENDA  
AS PRESENTED BY THE LEGISLATIVE LIAISON COMMITTEE**

**WHEREAS**, the Legislative Liaison Committee acts as a liaison between the Montgomery County Board of Commissioners and the Tennessee State Legislature; and

**WHEREAS**, the Legislative Liaison Committee reviews bills that may affect budget plans and/or bills that would have an adverse effect on counties, and makes recommendations to the county commission prior to presenting to the state legislature; and

**WHEREAS**, the Legislative Liaison Committee has prepared a Legislative Agenda to the 114th General Assembly for consideration by our state delegation.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery County Board of Commissioners meeting in regular business session on this 20<sup>th</sup> day of October 2025, that the attached 2026 Legislative Agenda prepared by the Legislative Liaison Committee is hereby approved.

**Duly passed and approved this 20<sup>th</sup> day of October 2025.**

Sponsor

  
Wes Golden

Commissioner

  
Rashidah Leverett

Approved

Wes Golden, County Mayor

Attested

Teresa Cottrell, County Clerk

# Montgomery County

## 2026 Legislative Agenda

### INFRASTRUCTURE

- Prioritize funding for the widening of Interstate 24 from west of State Route 48/Exit 1 to east of State Route 76/ Exit 11 including funding for additional exits at mile markers 4 and 8.
- Prioritize funding for the widening of State Route 48/Trenton Road from near SR-374 to near I-24 - included in the 2017 IMPROVE Act and the current TDOT 10-year project plan.

### PUBLIC POLICY

- Support the passage of legislation to change the law to enable counties to receive all or a portion of locally collected real estate transfer taxes.
- Fully fund the state's property tax relief programs to ensure continued assistance to our low-income elderly and disabled veteran populations.
- Remove the burden of local governments having to publish public notices in newspapers and provide much better notice to the public through electronic notices on governmental websites and social media platforms.
- Support the passage of SJR 48 which would provide critical funding to 911 emergency communications services by increasing the 911 surcharge from \$1.50 to \$1.86.

**RESOLUTION TO ACCEPT AND RATIFY PRIVATE CHAPTER NO. 14 AMENDING  
THE SUCCESSION OF PRIVATE ACTS OF MONTGOMERY COUNTY,  
TENNESSEE, RELATIVE TO THE ESTABLISHMENT OF THE  
OFFICE OF THE 5<sup>TH</sup> GENERAL SESSIONS IN JUVENILE  
COURT JUDGE OF MONTGOMERY COUNTY,  
TENNESSEE**

**WHEREAS**, the State of Tennessee General Assembly passed Private Chapter No. 14, House Bill No. 1419, which amends the Private Acts of Montgomery County, Tennessee, last amended by Chapter 66 of the Private Acts of 1995; and

**WHEREAS**, the Private Act for adoption requires approval by the Montgomery County Commission by a two-thirds (2/3) vote, but should be approved to promote the best interest of the citizens of Montgomery County, Tennessee; and

**WHEREAS**, the Commission of Montgomery County, Tennessee, wishes to establish and previously has requested a fifth General Sessions and Juvenile Court Judge to be created, the same is in the best interest of the county.

**NOW, THEREFORE, BE IT RESOLVED**, the Montgomery County Board of Commissioners assembled in regular business session on this the 20<sup>th</sup> day of October 2025, by a two-thirds (2/3) vote, accepts, approves, and ratifies Private Chapter No. 14, House Bill No. 1419, and all amendatory parts thereof, to establish Division 5 of the General Sessions and Juvenile Courts of Montgomery County, Tennessee, and to provide for the appointment and election as found therein. The Officers of Montgomery County, Tennessee, are authorized to execute all documents necessary to carry out the intent of this resolution.

**Duly passed and approved this 20<sup>th</sup> day of October 2025.**

Sponsor \_\_\_\_\_

*Wes Golden*  
Wes Golden

Commissioner \_\_\_\_\_

*Michael Lankford*  
Michael Lankford

Approved \_\_\_\_\_

Wes Golden, County Mayor

Attested \_\_\_\_\_

Teresa Cottrell, County Clerk

# COUNTY COMMISSION MINUTES FOR

SEPTEMBER 8, 2025

SUBMITTED FOR APPROVAL OCTOBER 20, 2025

BE IT REMEMBERED that the Board of Commissioners of Montgomery County, Tennessee, met in regular session, on Monday, September 8, 2025, at 6:00 P.M. Present and presiding, the Hon. Wes Golden, County Mayor (Chairman). Also present, Lee Harrell, Chief of Staff, Teresa Cottrell, County Clerk, John Fuson, Sheriff, Tim Harvey, County Attorney, Cassie Wheeler, Director of Accounts and Budgets, and the following Commissioners:

Joshua Beal  
LaTonia Brown  
Nathan Burkholder  
Carmelle Chandler  
Joe Creek  
Billy Frye  
Ryan Gallant

John Gannon  
David Harper  
Jason Knight  
Michael Lankford  
Rashidah Leverett  
Jorge Padro  
Chris Rasnic

Rickey Ray  
David Shelton  
Autumn Simmons  
Joe Smith  
Jeremiah Walker  
Walker Woodruff

PRESENT: 20

ABSENT: Lisa Prichard (1)

When and where the following proceedings were had and entered of record,  
to-wit:

**Mayor Wes Golden was Elected as Chair of the Legislative Body.**

**Commissioner Joe Smith was Elected as Mayor Pro Tempore of the Legislative Body.**

**The floor was opened for the public comment period. The following speakers addressed the Commission:**

1. Ora Dorsey – Resolution request for education for all
2. Monica Meeks – Art Panel
3. Karen Reynolds – Walk Audit – Health Council
4. Mary Richards – Mayor Pro Tempore Election
5. Sandra Eve – Election of Mayor Pro Tempore

**Commissioner Simmons exited the meeting. The Minutes shall reflect 19 Commissioners present.**

**The following Resolutions and Items were Adopted and Approved as part of the Consent Agenda:**

- |               |                                                                                                                                                                                                                                                                                          |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>25-9-1</b> | Resolution of the Montgomery County Board of Commissioners Approving Amendments to the 2025-2026 School Budget                                                                                                                                                                           |
| <b>25-9-2</b> | A Resolution Amending the Fiscal Year 2026 Budget of Montgomery County, Tennessee                                                                                                                                                                                                        |
| <b>25-9-3</b> | Resolution Amending the Budget of Montgomery County Geographic Information Systems for the Purchase of Services and Equipment to be used for various Mapping-Related Needs                                                                                                               |
| <b>25-9-4</b> | Resolution to Authorize Execution of an Agreement between the Aspire Clarksville Foundation and the County of Montgomery Regarding a Grant Award from the Clarksville-Montgomery County Community Health Foundation, Inc. for Montgomery County's Fredonia Park and to Appropriate Funds |
| <b>25-9-5</b> | Resolution to Authorize Execution of an Agreement between the Clarksville Rotary Foundation and the County of Montgomery Regarding a Grant Award from the Clarksville-Montgomery County Community Health Foundation, Inc. for Montgomery County's Stokes Park and to Appropriate Funds   |
| <b>25-9-6</b> | Resolution to Allow for the Receipt of Payment of Administrative Cost Pursuant to Tennessee Code Annotated § 16-6-101, et seq.                                                                                                                                                           |
| <b>25-9-7</b> | Resolution to Approve a Mutual Aid Agreement between Montgomery County Emergency Medical Services, Clarksville Fire and Rescue Operations, and the City of Clarksville                                                                                                                   |
| <b>25-9-8</b> | Resolution to Delegate to the Montgomery County Highway Department Authority Regarding Speed Limits Pursuant to Tennessee Code Annotated § 55-8-153                                                                                                                                      |

**25-9-9** Resolution to Accept Fund from the State of Tennessee, Department of Military, Tennessee Emergency Management Agency (TEMA), Public Assistance Grant Award Funds in the Amount of \$15,746 for Cost Incurred during FEMA-4514-DR-TN

- Commission Minutes dated August 11, 2025
- County Clerk's Report
- County Mayor Appointments
- Nominating Committee Nominations – Highway Liaison & Committee on Investment

**The following Resolution Failed:**

**25-9-10** Resolution to Approve Funding for the Production and Installation of Descriptive Panels Regarding the Montgomery County, Tennessee, Connection to the Early Movement for Texas Independence

**A Motion to Suspend the Rules was Approved unanimously prior to voting on Resolutions 25-9-11 and 25-9-12.**

**The following Resolutions were Adopted:**

**25-9-11** Resolution to Approve an Interlocal Agreement Regarding Ownership and Use of Radios for Public Safety Communication

**Commissioner Knight exited the meeting. The Minutes shall reflect 18 Commissioners present.**

**25-9-12** Resolution Authorizing Montgomery County to Accept the Terms and Conditions of the Proposed Settlement Agreements Secondary Manufacturers Settlements

**Reports Filed:**

1. CMCSS Project Report
2. CMCSS Finance Report
3. Trustee's Reports
4. Building & Codes Monthly Reports
5. Accounts & Budgets

**The Board was adjourned at 7:00 P.M.**

Submitted by:



  
Teresa Cottrell  
County Clerk

**County Clerk's Report  
October 20, 2025**

Comes Teresa Cottrell, County Clerk, Montgomery County, Tennessee, and presents the County Clerk's Report for the month of September 2025.

I hereby request that the persons named on the list of new applicants to the office of Notary Public be elected. The Oaths of the Deputy County Officials are approved as taken.

This report shall be spread upon the minutes of the Board of County Commissioners.

This the 20<sup>th</sup> day of October 2025.

  
County Clerk



## OATHS OF DEPUTY COUNTY OFFICIALS

NAME	OFFICE	DATE
Jennifer Kramer	Deputy County Clerk	09/02/2025
Natalie Catanzaro	Deputy County Clerk	09/08/2025
Aubrey Deering	Deputy County Clerk	09/08/2025
Sydney Cameron	Deputy Circuit Court Clerk	08/11/2025
Amber Fernandez	Deputy Circuit Court Clerk	08/11/2025
Bonnie Devito	Deputy Circuit Court Clerk	08/18/2025
Lori Martinez	Deputy Circuit Court Clerk	08/18/2025
Carly Gentry	Deputy Circuit Court Clerk	09/15/2025

MONTGOMERY COUNTY CLERK  
TERESA COTTRELL COUNTY CLERK  
350 PAGEANT LANE SUITE 502  
CLARKSVILLE TN 37040  
Telephone 931-648-5711  
Fax 931-572-1104

Notaries to be elected October 20,2025

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
1. VALERIE BATTY	3468 OAK CREEK DR CLARKSVILLE TN 37040 931 494 6029	650 JOEL DR FORT CAMPBELL KY 42223 270 412 3696
2. DYLAN BRANCH	281 DEERWOOD CIR CLARKSVILLE TN 37043 615 477 9294	30 CROSSLAND AVE 203A CLARKSVILLE TN 37040 615 477 9294
3. JENNIFER CARDEN	1900 LOOP LANE GRACEY KY 42232 423 779 7022	151 W DUNBAR CAVE ROAD CLARKSVILLE TN 37040 9319195075
4. SERENA COLLINS	160 STATELINE RD APT 141 CLARKSVILLE TN 37040 251-327-8641	299 HERMITAGE AVE NASHVILLE TN 37201 6152484007
5. AMY ESTELLE COLLINS	136 BAINBRIDGE DR CLARKSVILLE TN 37043 865-255-9417	
6. STEPHANIE CRUMP	1121 BLACK OAK CIR CLARKSVILLE TN 37042 901-330-4527	919 TINY TOWN RD SUITE B CLARKSVILLE TN 37042
7. EMILEE A DAVIS	112 MAUREN DR APT A CLARKSVILLE TN 37043 931.614.9051	894 HIGHWAY 76 STE 113 CLARKSVILLE TN 37043 9316485933
8. JENNIFER LEIGH DOSS	841 PROFESSIONAL PARK DR UNIT CLARKSVILLE TN 37040 850 451 6728	2250 WILMA RUDOLPH BLVD STE F CLARKSVILLE TN 37040 931 906 9030
9. MAGGIE R DYER	123 WEST MEADOW DRIVE CLARKSVILLE TN 37043 931 278 5861	300 INTERNATIONAL BLVD CLARKSVILLE TN 37040 931 553 7581
10. MICAH L EPPINGER	6 BRANDYWINE DR CLARKSVILLE TN 37042 615-332-1825	2933 FT CAMPBELL BLVD HOPKINSVILLE KY 42240 2708872320
11. MARCUS FOWLER	209 ELWELL RD CLARKSVILLE TN 37042 478-228-9883	
12. MORGAN GARCIA	525 NEPTUNE DR APT 1615 CLARKSVILLE TN 37043 402 720 2565	2425 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931 648 4300

MONTGOMERY COUNTY CLERK  
TERESA COTTRELL COUNTY CLERK  
350 PAGEANT LANE SUITE 502  
CLARKSVILLE TN 37040  
Telephone 931-648-5711  
Fax 931-572-1104

Notaries to be elected October 20,2025

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
13. KIMBERLY A. GOINS	3230 QUINCY LANE CLARKSVILLE TN 37043 615-848-3952	151 RICHVIEW RD CLARKSVILLE TN 37043 931 648 5690
14. PATRICK J GRIFFIN	3660 OAKLAND RD CLARKSVILLE TN 37040 931.919.0246	
15. LEIGHANNE GUTHRIE	334 IRONWORKERS RD CLARKSVILLE TN 37043 931 320 1141	150 RICHVIEW RD CLARKSVILLE TN 37043 931 648 0110
16. BILLY JOE HALE	105 RIDGEPOINT CT CLARKSVILLE TN 37040 931 449 9217	211 S 2ND ST #264 CLARKSVILLE TN 37040 931 449 9217
17. AVERY E HARBIN	5010 BARTON CREEK ROAD CUNNINGHAM TN 37052 931-980-3547	125 ATTAWAY ROAD CLARKSVILLE TN 37040 931-387-3387
18. KOLLIN HIBBELER	866 IRON WOOD CIRCLE CLARKSVILLE TN 37043 931-249-0136	151 W DUNBAR CAVE RD CLARKSVILLE TN 37040 9319195075
19. EDEN JOHNSON	358 HONEYCOMB CT CLARKSVILLE TN 37040 803-738-5868	1118 MADISON ST CLARKSVILLE TN 37040 931-245-5060
20. DEBRA A JOINER	1305 MAGNUM DR CLARKSVILLE TN 37040 931-237-0945	2595 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931-645-8900
21. SHANNON DEA JONES	219 HAPRER RD CLARKSVILLE TN 37043 931-494-7034	3059 ASHLAND CITY RD CLARKSVILLE TN 37043 931-542-2878
22. JREMARCUS S JONES	809 OAK ARBOR CT APT #4 CLARKSVILLE TN 37040 931 216 6433	502 DEADERICK ST 3RD FLOOR NASHVILLE TN 37243 615.815.2130
23. JENNIFER KIZER	1180 BLACK OAK CIRCLE CLARKSVILLE TN 37040 901.336.7017	
24. CHERYL L LANKFORD	3367 POSSUM HOLLOW RD PALMYRA TN 37142 931 801-2900	310 N 1ST STREET CLARKSVILLE TN 37040 931 571 1212
25. LOREN LEDBETTER	204 WEST MCREYNOLDS ST ELKTON KY 42220 270-878-0394	300 INTERNATIONAL BLVD CLARKSVILLE TN 37040 9316243052

MONTGOMERY COUNTY CLERK  
TERESA COTTRELL COUNTY CLERK  
350 PAGEANT LANE SUITE 502  
CLARKSVILLE TN 37040  
Telephone 931-648-5711  
Fax 931-572-1104

Notaries to be elected October 20,2025

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
26. NICOLE LIVELY	1330 LOREN CIR CLARKSVILLE TN 37042 916 717 9077	
27. VALERIE MAI	923 SHELLIE DR CLARKSVILLE TN 374043 931-278-4410	1757 JARDCO DR CLARKSVILLE TN 37040 931-906-2066
28. MICHELLE MANDEZ	200 S HAMPTON PL APT 2-204 CLARKSVILLE TN 37040 931.919.9978	
29. DEBRA L MARSH	241 GLEN HOLLIDAY RD INDIAN MOUND TN 37010 ADAMS 931-980-3917	
30. LORI JANE MASON	130 LAWN STREET CLARKSVILLE TN 37040	931 220 2644
31. CHRISTOPHER LANEAL MATTHEWS	1117 DRAKES COVE RD N ADAMS TN 37010 931 377 7702	
32. VIRGINIA JOAN MCLESKEY	2087 LANDON RD CLARKSVILLE TN 37043 931-206-1842	1820 MADISON ST STE C CLARKSVILLE TN 37043 931-503-1444
33. LAURA MEALEY	793 SMITH BRANCH ROAD CLARKSVILLE TN 37042 931-624-3791	1986 FORT CAMPBELL BLVD CLARKSVILLE TN 37042 9312453168
34. SIERRA MOLLOY	1137 HILLTOP RD CUMBERLAND FURNACE TN 37051 931 494 6638	2425 WILMA RUDOLPH BLVDD CLARKSVILLE TN 37040 931 648 4300
35. HALEY OLIVO	576 TRACY LANE CLARKSVILLE TN 37040 931-218-3955	1811 MEMORIAL CIRCLE CLARKSVILLE TN 37043 931-343-8185
36. HEIDI OPLOH	448 VICTORY RD CLARKSVILLE TN 37042 618 203 1959	151 W DUNBAR CAVE RD CLARKSVILLE TN 37040 931 919 5075
37. C R PATEL	349 FANTASY LN CLARKSVILLE TN 37043 515-770-7325	349 FANTASY LN CLARKSVILLE TNTN 37043 515 770 7325

MONTGOMERY COUNTY CLERK  
TERESA COTTRELL COUNTY CLERK  
350 PAGEANT LANE SUITE 502  
CLARKSVILLE TN 37040  
Telephone 931-648-5711  
Fax 931-572-1104

Notaries to be elected October 20,2025

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
38. RANDALL BRANDON PITT	1332 HICKORY POINT RD CLARKSVILLE TN 37043 931.278.7530	1940 MADISON ST CLARKSVILLE TN 37043 931.645.2481
39. AMANDA PITT	1332 HICKORY POINT ROAD CLARKSVILLE TN 37043 931-624-0955	1 PUBLIC SQUARE CLARKSVILLE TN 37040 931-645-7476
40. JUDITH A. POYNTER	506 TURNER REYNOLDS CT CLARKSVILLE TN 37043 931-561-7272	500 DEADERICK ST NASHVILLE TN 37201 6155326360
41. JOSE MANUEL RIVERA	1369 MAN O WAR CT CLARKSVILLE TN 37042 931-249-6574	
42. MARIE ROBLES	820 S GATEWAY PLAZA BLVD 102 CLAIRFIELD TN 37715 931-998-1655	320 FRANKLIN ST CLARKSVILLE TN 37040
43. JOY N SHEPARD	1919 GHOLSON RD CLARKSVILLE TN 37043 931-216-5639	711 PROVIDENCE BVLD CLARKSVILLE TN 37042 931-647-8077
44. PATRICIA G SHEPPARD	998 GRATTON RD CLARKSVILLE TN 37043 931-216-7781	2681 TOWNSEND CT CLARKSVILLE TN 37043 931-905-0050
45. JAMIE THOMAS	204 HERMITAGE RD CLARKSVILLE TN 37042 931-802-3819	529 FRANKLIN ST CLARKSVILLE TN 37040 931 648 7940
46. NICKOLA TURNER	3357 ASHLEY CT CLARKSVILLE TN 37042 317 793 4574	
47. JUSTIN VINSON	3535 RABBIT RUN TRAIL ADAMS TN 37010 813-509-4307	
48. KELLI N. WELLS	195 EDGEFIELD CT PLEASANT VIEW TN 37146 931-237-2663	310 N. FIRST ST. CLARKSVILLE TN 37040 931-572-1238
49. DANIEL WILSON	4031 TROUGH SPRINGS RD ADAMS TN 37010 931 624 8100	2425 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040

## **NOMINATING COMMITTEE**

October 20, 2025

### **DELINQUENT TAX SALES AND RELEASE COMMITTEE**

Commissioner \_\_\_\_\_ nominated to replace Commissioner David Harper for a two-year term with term to expire October 2027.

Commissioner \_\_\_\_\_ nominated to replace Commissioner Lisa Prichard for a two-year term with term to expire October 2027.

Commissioner \_\_\_\_\_ nominated to replace Commissioner Jorge Padro for a two-year term with term to expire October 2027.

### **MONTGOMERY COUNTY SPORTS AUTHORITY LIAISON**

Commissioner \_\_\_\_\_ nominated to replace Commissioner Carmelle Chandler for a two-year term with term to expire October 2027.

### **MONTGOMERY COUNTY BOARD OF HEALTH**

\_\_\_\_\_ nominated to replace Dr. Mark Hackett (Veterinarian) for a four-year term with term to expire October 2029.

\_\_\_\_\_ nominated to replace Kevin Judish (Citizen Representative) for a four-year term with term to expire October 2029

## **COUNTY MAYOR APPOINTMENTS**

October 20, 2025

### **MONTGOMERY COUNTY SPORTS AUTHORITY**

Janet Wilson has been filling the unexpired term of Trenton Hassell and is appointed to serve an additional six-year term with term to expire October 2031.

Josh Tobin is appointed to replace Mark Briggs and serve a six-year term with term to expire October 2031.

Kyle Luther is appointed to serve an additional six-year term with term to expire October 2031.

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## **COUNTY MAYOR NOMINATIONS**

October 20, 2025

### **JUDICIAL COMMISSIONERS**

Dennis Honholt is nominated to fill the unexpired term of Joe Papastathis whose term expires July 2026.



## Montgomery County Government

### Building and Codes Department

350 Pageant Lane Suite 309  
Clarksville, TN 37040

Phone  
931-648-5718

Fax  
931-553-5121

#### Memorandum

**TO:** Wes Golden, County Mayor  
**FROM:** Rod Streeter, Building Commissioner *RS*  
**DATE:** October 1, 2025  
**SUBJ:** September 2025 PERMIT REVENUE REPORT

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The number of permits issued in September 2025 is as follows: Building Permits 108, Grading Permits 2, Mechanical Permits 36, and Plumbing Permits 20 for a total of 166 permits.

The total cost of construction was \$42,453,278.00. The revenue is as follows: Building Permits \$119,052.84, Grading Permits \$635.50, Plumbing Permits \$2,000.00, Mechanical Permits: \$3,620.00 Plans Review \$29,084.50, BZA \$500.00, Re-Inspections \$400.00, Pre-Inspection \$0.00, Safety Inspection \$0.00, and Miscellaneous Fines \$0.00 the total revenue received in September 2025 was \$155,292.84.

#### FISCAL YEAR 2025/2026 TOTALS TO DATE:

NUMBER OF SINGLE FAMILY PERMITS:	114
COST OF CONSTRUCTION:	\$116,773,010.00
NUMBER OF BUILDING PERMITS:	338
NUMBER OF PLUMBING PERMITS:	88
NUMBER OF MECHANICAL PERMITS:	146
NUMBER OF GRADING PERMITS:	5
BUILDING PERMITS REVENUE:	\$328,842.68
PLUMBING PERMIT REVENUE:	\$11,200.00
MECHANICAL PERMIT REVENUE:	\$14,550.00
GRADING PERMIT REVENUE:	\$9,985.50
RENEWAL FEES:	\$250.00
PLANS REVIEW FEES:	\$131,526.60
BZA FEES:	\$1,250.00
RE-INSPECTION FEES:	\$2,157.00
PRE-INSPECTION FEES:	\$0.00
SAFETY INSPECTION FEES:	\$0.00
MISCELLANEOUS FINES:	\$0.00
MISC REFUNDS	\$0.00
SWBA	\$0.00
TOTAL REVENUE:	\$499,511.78

RS/bf

cc: Wes Golden, County Mayor  
Cassie Wheeler, Accounts and Budgets  
Teresa Cottrell, County Clerk



**Montgomery County Government**

***Building and Codes Department***

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**Memorandum**

**TO:** Wes Golden, County Mayor

**FROM:** Rod Streeter, Building Commissioner

RS

**DATE:** October 1, 2025

**SUBJ:** September 2025 ADEQUATE FACILITIES TAX REPORT

---

The total number of receipts issued in September 2025 is as follows: City 70 and County 42 for a total of 112.

There were 86 receipts issued on single-family dwellings, 0 receipts issued on multi-family dwellings with a total of 0 units, 0 receipts issued on condominiums with a total of 0 units, 22 receipts issued on townhouses. There were 1 exemption receipt issued.

The total taxes received for September 2025 was \$66,500.00

The total refunds issued for September 2025 was \$0.00.

Total Adequate Facilities Tax Revenue for September 2025 was \$66,500.00

**FISCAL YEAR 2025/2026 TOTALS TO DATE:**

TOTAL NUMBER OF Adequate Facilities Tax Receipts Issued:	City:	347
	County:	168
	Total:	515

TOTAL REFUNDS:	\$0.00
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TOTAL TAXES RECEIVED:	\$265,500.00
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<u>NUMBER OF LOTS AND DWELLINGS ISSUED</u>	<u>CITY</u>	<u>COUNTY</u>	<u>TOTAL</u>
LOTS 5 ACRES OR MORE:	0	20	20
SINGLE-FAMILY DWELLINGS:	249	109	358
MULTI-FAMILY DWELLINGS (16 Receipts):	73	36	109
CONDOMINIUMS: (0 Receipts)	0	0	0
TOWNHOUSES:	22	0	22
EXEMPTIONS: (6 Receipts)	3	3	6
REFUNDS ISSUED: (0 Receipt)	(0)	(0)	(0)

RS/bf

cc: Wes Golden, County Mayor  
Cassie Wheeler, Accounts and Budgets  
Teresa Cottrell, County Clerk

