

## **INFORMATION FOR NAME CHANGE IN MONTGOMERY COUNTY CHANCERY COURT**

In accordance with T.C.A. 29-8-102, you must be a resident of Montgomery County, Tennessee to petition for a name change in Montgomery County Chancery Court.

A form for an adult name change is available in the Office of the Clerk and Master or may be downloaded from <https://montgomerytn.gov/chancery/forms>; however, the clerks cannot give you legal advice nor complete your forms. Accommodations will be made for persons with disabilities.

Chancery Court requires the petition and order to be filed, along with a copy of your photo ID and Social Security Card. You do not have to appear in court unless otherwise ordered by the Chancellor. Once you have made copies of your photo ID and Social Security Card and completed the petition and order, please bring all documents to the Clerk and Master's Office. The filing fee is \$204.50. We accept cash, cashier's check, money order, and debit/credit cards. When using a debt card, there is an additional \$2.00 service fee. When using a credit card, there is additional 3% service fee.

After the judge has signed the order for name change, one certified copy is provided to you. Any additional certified copies will be \$5.50 per order. Please let us know how many certifications you will require when you turn in your forms, and you can pay for them at that time. Additional certified copies may also be obtained later at your request.

The information provided by the Clerk and Master's Office, including the forms of a petition and an order, is a general guide and not intended to cover every possible name change scenario. The granting of a name change, including what documents are sufficient, is a decision made by the Chancellor. The Clerk and Master's Office is prohibited from providing legal advice other than the advice to seek the assistance of an attorney.

If you have any other questions related to changing your name, please contact our office at 931-648-5703.