



# APPLICATION FOR SIGN PERMIT

**Applicant/Owner:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Contractor:** \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ License Number: \_\_\_\_\_

**Location of sign structure:** *The address must be accurate and complete.*

Business: \_\_\_\_\_

Address: \_\_\_\_\_ Map: \_\_\_\_\_ Group: \_\_\_\_\_ Parcel: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Zoning District:** Nonresidential \_\_\_ Residential \_\_\_ Historic \_\_\_ Commercial \_\_\_ Industrial \_\_\_

**Illumination:** External \_\_\_ Internal \_\_\_ None \_\_\_

Is proposed sign located in the Sabre Heliport Overlay District ALSA (Aircraft Light Sensitive Area) Yes \_\_\_ No \_\_\_

*If electrical work is involved a separate electrical permit for the sign is required.*

**Type of Sign:**

- Attached: Awning \_\_\_ Canopy \_\_\_ Hanging \_\_\_ Neon Window \_\_\_ Wall \_\_\_
- Freestanding: Development \_\_\_ Monument \_\_\_ Other \_\_\_
- Permanent \_\_\_ Temporary \_\_\_

**Dimensions:**

Attached Sign:

- Square footage of attached sign: \_\_\_\_\_ square feet
- Linear footage of façade or elevation sign will be attached to: \_\_\_\_\_ feet

Freestanding Sign:

- Height of Sign: \_\_\_\_\_ feet
- Square footage of Sign face for Freestanding Sign: \_\_\_\_\_ square feet
- Square footage of overall area of Freestanding Sign: \_\_\_\_\_ square feet

**Construction Cost:** *(fee for permit will be based on Building Permit Fee Schedule)*

- Cost of material and labor: \$ \_\_\_\_\_
- Total cost of material and labor (if more than one sign): \$ \_\_\_\_\_

**Required attached documentation:**

- Written consent of the property owner if different from the applicant.
- Drawings of the sign that show design and location on lot or parcel.

\_\_\_\_\_  
Applicant/Owner Signature

\_\_\_\_\_  
Date

For Official Use:	
Approved by: _____	_____
Code Official	Date